HOW TO CHOOSE AND REGISTER FOR CLASSES

- Based on your performance during the Orientation Course, your teacher will issue recommendations for courses offered by the International Office that you should take during the semester. You will receive an email with your binding placement and/or recommendations. Please follow these placements and/or recommendations and talk to Herr Gerkhausen or the Study Abroad Team if you have questions about them.

- When drawing up your time-table, keep in mind: You should take no less than 12 and no more than 18 hours per week. Please note that the number of contact hours does not necessarily equal the credits you receive for a class. (This is for example the case for the University of Madison.) If you have questions concerning German classes, please do not hesitate to see Herr Gerkhausen. Please do also check the requirements of your home university.

- International Office Courses: In the section "Course Information" of our website www.studyabroad.uni-bonn.de, you find a section about courses offered by the International Office and a link to register online for them. Registration for these courses will be open from April 05 (2 pm) until April 06 (2 pm) and again from April 12 (9 am) until April 13 (2 pm). These courses will start on April 09.

- University Classes: You can also participate in classes listed in the course catalogue of the University of Bonn. The courses can be found online at www.basis.uni-bonn.de. The deadlines listed there only apply to Bonn students. As a study abroad student you do not need to register online!

- If you choose to take University classes, you should contact the respective professors this or next week in order to register. Office hours or email-contacts are published on the internet. Please contact the professors directly, present yourself as an international student and ask them to sign up for their class. During our office hours you will receive a letter you can present to your professor/tutor, asking them to help you with enrolment. Most university courses will start the week of April 09.

- Please talk to your professor/tutor about the exam or final paper you are going to take or write at the end of the semester. We are sending them grade sheets which they will have to fill in and send back to us.

- Use the next week to familiarize yourself with campus and facilities as well. Go to classes regularly from the first week on!

- In case of questions please do not hesitate to see Herr Gerkhausen during his office hours (Poppelsdorfer Allee 53, Room 1.002).

  During orientation: Thursday, April 05, 9-12 am and 2-5 pm; Friday, April 06, 9 am - 2 pm
  During the semester: Thursdays, 2 – 3:30 pm

Or meet with the Study Abroad Team in our office at Poppelsdorfer Allee 102:

  During orientation: Thursday, April 05, 9 am – noon and 2-5 pm; Friday, April 06, 9 am - 2 pm.
  During the semester: Monday through Friday, 10 am – noon and Monday through Thursday, 2-4 pm

All participants of the Junior Year Program are required to attend!

- Fill in your Study plan on Mobility-Online: From April 9 until April 22 you have to fill in your study plan on Mobility-Online. You need to indicate all classes you are taking during the semester (classes at the International Office and the Orientation Course as well as classes at the University). Please complete your study plan no later than April 22! After this date, no more changes can be made, every course you signed up for will turn up on your transcript. We are going to let your professor/tutor know that you are in their class and wish to take an exam.