In order to deregister online, you will have to follow these steps:

1. Visit the website of the Rundfunkbeitrag ([www.rundfunkbeitrag.de](http://www.rundfunkbeitrag.de)) → "Alle Formulare" → "Wohnung abmelden".
2. Choose the reason why you are deregistering your apartment, in your case, please choose the option “ich dauerhaft ins Ausland ziehe” as shown in the picture below.

3. If you already have a deregistration document from the city hall, then you need to attach it at the end of the online deregistration.
4. Fill in your personal information as shown in the image:

**Daten zum abzumeldenden Beitragskonto:**

- **Anrede**: Form of address
- **Name**: Name
- **Surname**: Surname
- **Geburtsdatum**: Date of birth
- **Adresse der abzumeldenden Wohnung:**
  - **PLZ**: Zip Code
  - **Ort**: Place
  - **Straße**: Street
  - **Hausnummer**: House number
- **Die vollständige Aufgabe der Wohnung erfolgt zum**: The date you are moving out of your apartment

**Abmeldebestätigung**: Not relevant for you, please do NOT click here

Click here when you have finished :(
5. See if the data you have given is correct, if not click “Korrigieren”. If everything is correct, then please click “Weiter”.

6. Attach the deregistration-document from the city hall (if you have it), enter the code below and, finally, click on “Abmeldung absenden” to finish the process.