Before leaving Bonn, you have to deregister from the City at the local administration office “Bürgeramt”. Therefore, please fill in the online form following this link:

https://formulare.bonn.de/administrationCenter/Form-Solutions/05314000-0001/consent?redirectId=d16e82f4-072a-48a4-9cb3-48277e6c1726&releaseCacheld=fed8835b-adff-4e37-83a1-9b808ea8437f

or you can click here → „Formulare und Links“ → "Abmeldung (mit dem ausgedruckten Formular auf dem Postweg abmelden)“.

Unfortunately, this form is only available in German, but you can use google translate on the top of the page to switch the language. The translation is not very good, though. That is why we use screenshots from the German version and provide explanations in English.

- **Einwilligungserklärung**

The first page is the declaration of consent about data protection. Your data will be treated carefully. You have to agree that in case of chargeable services your data is processed to an ePayment-Provider. However, the deregistration is free of charge, thus you can accept.
• **Deregistration form**

Please fill in your data:

- **Move-out date**: 30. 07. 2019

**Personen Daten**

- **Salutation**: muster
- **First name**: Maja
- **Last name**: Mustermann

- **Street**: Kölnstraße
- **Post code**: 53111
- **City**: Bonn
- **State**: Deutschland

- **Type of current and future flat**: alleinige Wohnung (only flat)

- **Address abroad**: Avenida de Marla 63, Madrid - Spanien

Make sure that you choose “alleinige Wohnung” (only flat) as the type of your current and future flat.

• **Print and sign the form**

Click “Weiter” on the following page. Please print (“Drucken”) and sign the form.

• **Hand it in at Bürgeramt Bonn with a copy of your passport within one week before departure**

You can send the documents by post to Stadthaus, throw them into their letter box or hand them in at the “Servicepunkt”. *(Postal) Address*: Bürgeramt Bonn, Berliner Platz 2, 53111 Bonn.

- If you need a confirmation of your deregistration, you need to make an appointment online beforehand, though: [https://netappoint.de/ot/stadtbonn/?company=stadtbonn](https://netappoint.de/ot/stadtbonn/?company=stadtbonn) or click [here](https://netappoint.de/ot/stadtbonn/?company=stadtbonn) → “Terminreservierung” → Terminreservierung im Dienstleistungszentrum Bonn.
  
  Please take along the printed deregistration form and your passport to your personal appointment at “Bürgeramt”.