

53012 Bonn

**Application for de-registration/Exmatrikulation**

at the end of the summer semester (= as of September 30) | 2 | 0 | | | |

at the end of the winter semester (= as of March 31) | 2 | 0 | | | | / | | | |

**Application for re-enrolment for the**

Summer semester 2 | 0 | | | |  Winter semester 2 | 0 | | | | / 2 | 0 | | | |

You can submit this application in writing, by fax, in person or via a representative where this person has suitable authority.

You will then be given a certificate of de-registration.

Removal from the register of students becomes effective at the end of the semester, i.e. on **September 30th for the summer semester** and on **March 31st for the winter semester**.

Matriculationnumber	
Surname, first name:	
Address:	

**Reason for removal from the register - please cross -:**

- |                             |                              |                             |                  |
|-----------------------------|------------------------------|-----------------------------|------------------|
| <input type="checkbox"/> AB | Final exams                  | <input type="checkbox"/> EX | Exam preparation |
| <input type="checkbox"/> DI | Civilian or military service | <input type="checkbox"/> FA | Family reasons   |
| <input type="checkbox"/> FI | Financial reasons            | <input type="checkbox"/> KR | Illness          |
| <input type="checkbox"/> HW | Change of university         | <input type="checkbox"/> SO | Other reasons    |
| <input type="checkbox"/> TO | Bereavement                  | <input type="checkbox"/> AU | Residence abroad |

**Only complete where re-registration has already taken place!**

If you have already re-registered for the next semester and have received your new student ID form, please submit this together with the application for de-registration.

The complete semester form is enclosed with the application.

I have not yet received the form and will return it completed immediately upon receipt.

It is only possible to **refund social insurance contributions** if the application is received by the student office **before the start of lectures**.

Following the start of lectures, the **Studiticket committee at AStA, Tel.: 02 28 / 73 58 74** decides on the refund of the Studiticket share. The application deadline there is four weeks from the date of de-registration. Receipt by the Studiticket committee is what counts.

If the social insurance contribution can be refunded by the student office, please transfer it to the following account:

IBAN: \_\_\_\_\_ BIC: \_\_\_\_\_

Bank: \_\_\_\_\_ Account holder: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_