CHECKLIST FOR INTERNATIONAL RESEARCHERS
BEFORE YOUR DEPARTURE

▶ Cancellation of your rental contract

Please give notice for your accommodation in due time and be aware that the legal notice period in Germany is 3 months.

▶ Other contracts

Besides your rental contract, you should also give enough notice for related issues such electricity, telephone, internet, television and broadcasting fee.

▶ Entitlement to pension

If you have been drawing a salary from the university and have paid social security contributions, we advise you to arrange an appointment with the local branch of "Deutsche Rentenversicherung" to discuss your pension entitlements. The Welcome Center for International Researchers can assist you making an appointment.

▶ JobTicket

In case you have subscribed to a "JobTicket" (Intranet) through the University of Bonn, you should terminate this before your departure.

▶ De-register your residence

Before your departure from Bonn and if you move abroad, please de-register your residence at the Citizens Service Center (no earlier than one week before departure).

▶ Bank account

Close your German bank account. We advise you to do this only shortly before you are leaving the country, so you can still do necessary bank business right up until the end of your stay.

▶ Alumni network

Would you like to stay in touch with the University of Bonn? Then register with our global alumni network.