



What financial support can I get?

You will receive the following Erasmus financial support:

- ▶ Lump sum for travel expenses (based on distance traveled)
- ▶ Accommodation allowance of €140–180 per day (based on country category)
- ▶ Additional funding for “green” travel
- ▶ Financial funding available for participants with a disability or looking to take their child(ren) with them

How can I apply?

There are one or two application deadlines for Erasmus Staff Mobility per year. English courses are advertised once a year.

You can find details of the selection criteria, the application process and the application deadlines at uni-bonn.de/global-working and under “International Affairs” in the University of Bonn’s Service Portal: confluence.team.uni-bonn.de/x/nhlwCw

Not in a position to spend time abroad? Then we invite you to find out what else we offer in terms of international training: Workshops, the **International Staff Week** at the University of Bonn, **English courses** in Bonn and much more besides. uni-bonn.de/global-working

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“At the end of the week, it was clear to us that both sides found the exchange extremely valuable [...] We came away with a great many positive impressions [...] Looking at how another university does things and comparing their processes with ours has broadened our horizons and given us new ideas.”

Staff mobility in Portugal

“I found the prospect of getting to know a different culture, different academic processes and different structures live and up close really appealing.”

Staff mobility in the UK

“Although the modules had a clear structure, our teacher interpreted them more freely based on our level and what we already knew. This flexible approach by the teacher was one of the standout aspects for me. Overall, the atmosphere was always chilled and very cordial too.”

Language course at the Atlantic Centre of Education in Ireland

International Office International Outbound Mobility (6.2)

Poppelsdorfer Allee 53, 53115 Bonn
Phone: +49 228 73-7438

Email: staff-mobility@uni-bonn.de

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Professional Training Abroad with Erasmus+

Additional funding for “green” travel and equal opportunities

International Mobility for Staff

International Office
of the University of Bonn



Professional Training Abroad for Staff

Coordinated by the International Office and Human Resource Development, the Erasmus Staff Mobility program helps to train an excellent and proactive administration with an international outlook and setup and forms part of the University of Bonn's Internationalization Strategy as well as its Excellence Strategy. It combines a stay abroad with a half-day preparatory and a half-day follow-up workshop plus an intercultural training course. Participation in Erasmus Staff Mobility can count toward the Certificate of Intercultural Competence for employees.

What are the benefits of taking part in Erasmus Staff Mobility?

- ▶ Improving your foreign language skills
- ▶ Honing your intercultural skills
- ▶ Broadening your (professional) horizons
- ▶ Building networks
- ▶ Strengthening ties with partner universities of the University of Bonn
- ▶ And: having fun!



Who can take part?

- ▶ All technical and administrative (i.e. non-academic) staff
- ▶ Teachers and other academic staff (with mainly administrative duties and/ or whose staff mobility projects are primarily concerned with administrative/ management topics)
- ▶ Doctoral students looking to gain a qualification in (research) management and other key qualifications

What is covered by the funding?

- ▶ Stays abroad of five days to two weeks, shorter stays of two or three days also possible in justified cases (does not apply to English courses)
- ▶ Job shadowing at a university/in a company/at a foundation in Europe
- ▶ Participating in International Staff Weeks in Europe
- ▶ Participating in workshops relevant to your job
- ▶ Teachers: visiting an Erasmus partner university in order to prepare seminars, lectures and examinations (no teaching, research or conference visits)

For non-academic staff, there is an additional offer for **week-long English language courses** at selected institutions abroad, including the strategic partner University of St Andrews.

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|------------|---------------|-------------------|
| → Belgium | → Lithuania | → Spain |
| → Bulgaria | → Luxembourg | → Czech Republic |
| → Denmark | → Malta | → Hungary |
| → Estonia | → Netherlands | → Cyprus |
| → Finland | → Austria | → Iceland |
| → France | → Poland | → Liechtenstein |
| → Greece | → Portugal | → North Macedonia |
| → Ireland | → Romania | → Norway |
| → Italy | → Sweden | → Serbia |
| → Croatia | → Slovakia | → Turkey |
| → Latvia | → Slovenia | → United Kingdom |

Search portal for partner universities

You can get some initial ideas for potential destination universities from the search portal for partner universities. However, you are also free to choose another University in the Erasmus area, a company or a foundation. The International Office will be happy to help you look for a host institution.

▶ uni-bonn.de/suchportal-international