

Mobility Online Registration Guide

- Erasmus Incomings -

Dear Students,

Welcome to the University of Bonn! This guide will walk you through the registration process in our **Mobility Online** tool for your Erasmus stay.

Before You Start

- Only register if you have already been nominated** for an Erasmus stay at the University of Bonn by your home university.
- If you have any questions, **please check this guide first** before reaching out.
- For technical issues, contact erasmus-incoming@uni-bonn.de.

Step 1: Online Application

Click the link below to access the Mobility Online application form:

[Mobility-Online application form](#)

Step 2: Fill in Your Data

Carefully complete the online form. The details you provide are **used for organizational purposes**, so make sure everything is accurate.

- ❖ If you're unsure about study-related details, please contact your **Erasmus coordinator at your home university**.
- Click **[Send Application]** once you have filled in the form.
- ✉ You will receive a confirmation email.

Step 3: Set Up Your Login Details

1. Open the **confirmation email** and click on the registration link.
2. Enter your **date of birth** and verify the **registration number** (this is pre-filled).
3. Choose a **username** (if your first choice is taken, try a different one).
4. Create a **secure password** (minimum 6 characters, including at least **one number and one capital letter**).
5. Click **[Continue]** to submit your registration.

Once successful, you will receive another confirmation email. Click **[Login to Mobility Online]** to enter your application workflow.

Step 4: Complete Your Registration Details

Important: Some details **cannot be changed later**, so check everything carefully!

1. Click **[Personal Details]** and enter your **home address**, then click **[Create]**.
2. Return to the application workflow.
3. Click **[Complete Application Form]**, then use **[Edit]** to add further information.
4. Click **[Save]** to submit your details.

 You will receive confirmation email.

Final Step: Completing Your Registration

-  Click **[Update]** to finalize your registration.
-  **At this point, modifications are very limited.**
-  Further instructions will be sent via email in **June (for winter semester) / December (for summer semester)**.

Need to Check Your Registration Data Later?

Simply log in to your account using your chosen login details.

We look forward to welcoming you to Bonn!