

Important notes for filling out the online questionnaire¹ EU Survey

The EU Commission's online questionnaire is used to evaluate and improve the program, and is queried by the DAAD and the EU Commission for auditing purposes.

The link for the questionnaire will be sent to you automatically by e-mail shortly after the end of your stay. After receiving the email, you have 4 weeks to complete the questionnaire.

Sender: replies-will-be-discarded@ec.europa.eu
Subject: Erasmus+ participant report

Please be sure to follow these instructions when filling out the form:

Your information in the questionnaire will be evaluated by the EU Commission and, among other things, the implementation of the program at the University of Bonn will be evaluated on this basis. **Therefore, we ask you to fill out the questionnaire carefully and responsibly.**

You can select the language of the questionnaire in the upper right corner.
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Specification of the mobility phase

The start and end dates refer to your length of stay and should **match the dates on the Confirmation of Stay.**

5.1 Has your Learning Agreement been signed by all three parties (you, home university, University of Bonn) before the start of the mobility?

Since the **completion of the Learning Agreement prior to the mobility is a funding condition** (see Grant Agreement and Information Sheet), it is advised to answer the question accordingly.

11.8 How much was your Erasmus funding per month according to your Grant Agreement?

The amount of funding can be found in your grant agreement. The monthly stipend is 850,- EUR, the travel allowance is calculated depending on the actual distance using the [EU distance calculator](#) (Israel 520,- EUR, Ghana and Tanzania 820,- EUR).

¹ The EU Commission is solely responsible for the form and content of the questionnaire.

11.9 Have you received your grant payments on time, i.e. according to your Grant Agreement?

Please refer to Articles 4.1. and 4.2 of your Grant Agreement when answering this question and Question 11.4:

4.1 A pre-financing payment shall be made to the participant no later than (whichever comes first):

- 30 calendar days after the signature of the agreement by both parties
- the start date of the mobility period and upon receipt of the Learning Agreement signed by the three parties, representing the grant of EUR 850 of one month plus the contribution for travel on arrival and 70% of the financial support from Erasmus+ EU funds specified in Article 3.1 per bank transfer as soon as the participant has a German bank account.
- should the mobility be started virtually from the participants home country, the payment deadline of 30 days from the start of the physical mobility in Germany applies.

4.2 The submission of the online EU survey one month before the end of the mobility period shall be considered as the participant's request for payment of the outstanding balance. The University of Bonn shall pay the remaining 30% within 30 calendar days of the submission of the online EU survey, or issue a recovery order in case a reimbursement is due.

11.19 Did you have to pay fees at the receiving institution?

Please note that social contributions or similar [are not tuition fees](#) as at the University of Bonn. Tuition fees are generally excluded in Erasmus and should not be checked here.