

Subject to change without notice. Please note that each internship is supervised individually.

1. What do I need to bear in mind when I decide how long my traineeship should be?

Like all students, you will pay a “semester fee” (currently €350) each semester. This will allow you to use the canteens and your student transit pass (see question 5), among other things. Your traineeship should not extend into the next semester, because otherwise you would have to pay two semester fees. Semester dates: April 1 to September 30 = summer semester; October 1 to March 31 = winter semester.

If you won't be enrolled, clarify the exact period directly with your supervisor.

2. What documentation do I need?

Among other things, your home university will need you to provide a signed **Grant Agreement** (an agreement between the student and their home university) and a signed **Learning Agreement/Student Mobility for Traineeships** (an agreement between your home university and your supervisor). You are responsible for coordinating these agreements with everyone involved and getting them signed.

Maybe the University of Bonn must conclude an internship contract with you. Clarify the requirements for this with your supervisor.

3. Can I be enrolled as an Erasmus trainee?

Enrolment is possible, but not necessary. One of the requirements is that you are enrolled at your home university at the time of the internship. Please discuss the possibilities with your supervisor. The receiving institute is responsible for initiating the enrollment steps.

4. Will I get a University of Bonn student ID?

Yes, if you get enrolled.

5. Do I get a student transit pass?

Yes, if you get enrolled.

Both the student ID card and the transit pass can be found in the Uni Bonn App after enrollment. You can only log in to the app with your Uni ID. More information can be found here: https://www.uni-bonn.de/en/studying/application-admission-and-enrollment/student-id-deutschlandsemesterticket?set_language=en.

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