Circular No. 24/2020
Introducing new instruments as part of the sustainability strategy

Electronic mailbox for improvement suggestions and funding for sustainability measures

Throughout the past years, the University of Bonn has been committed to driving sustainability at a central level. Looking ahead, we also want to take into consideration our University members’ ideas to improve sustainability in the members’ respective areas of work. Consisting of members from all status groups, a dedicated steering group has therefore created two new instruments focused on the development of a sustainability strategy for the University of Bonn:

1. **Electronic mailbox for improvement suggestions**
   You have ideas about how we can protect resources (electricity, water, etc.), reduce waste, upcycle goods or protect the environment in your area of work? Please send your ideas and suggestions to nachhaltige-ideen@uni-bonn.de. The responsible unit will review, assess and, where appropriate, implement your suggestions.

2. **Funding for sustainability measures**
   The University management is providing funds of €200,000 for measures in decentralized University facilities and student groups. The budget will support investments aimed at e.g. effectively reducing the use of energy, material and water and at lowering the amount of sewage, contaminated air and waste. In addition, it is open to measures for protecting the environment and (e.g. educational) initiatives impacting the behavior of University members in a favorable way. Applications serving as pilot initiatives will be preferred. You can apply for funding of €25,000 maximum. Where measures lead to improvements in the work of the applying work area, applications dedicating own funds in addition will increase their chances of success in the application process. For comprehensive technical/constructional measures (starting at €5,000), Division 4 - University Infrastructure and Facility Services will be
able to advise. Please contact Mr. Frechen (frechen@verwaltung.uni-bonn.de, direct line: -5027).
Please note: Support in teaching and research will not be financed out of these funds.
The steering group is looking forward to your applications and will select successful applications every six months. To apply for funding of sustainability measures, please complete the attached form and email it to nachhaltige-ideen@uni-bonn.de.

Sustainable regards,

Holger Gottschalk  Prof. Dr. Holm-Müller
Provost  Vice Rector for Teaching and Learning
Application for funds for sustainability measures

Bonn, ____________________________
Applicant* ______________________________

*Institute/seminar/division/student group, etc.
Contact: Name: _______________________________
Phone: _______________________________
Email: _______________________________
Project name: _____________________________________________________________
                                                                                   ______________________________________________________________
Amount of funds applying for: ______________________

I. Cost estimate:
Please provide details on the amount of funds you are applying for. Create a cost estimate in table format, listing individual items (e.g. for purchases, construction measures, printing, etc.) to clearly outline the amount of funds you are applying for.

Please note:
You can apply for a maximum of €25,000. Where measures lead to improvements in the work of the applying work area, applications dedicating own funds in addition will increase their chances of success in the application process.
Activities in teaching and research will not receive funds.
II. Brief project description (max. 3,000 characters):
Please provide information on your project idea.

Please concisely summarize your project idea, keeping in mind the following questions:
- Who came up with the idea? (Short presentation of applicant/applying group)
- What is the main idea of your project? What are the goals of the project?
  o (Effectively) reducing the use of resources (energy, water, material, etc.)
  o Lowering the amount of sewage, contaminated air and waste...
  o Protecting the environment
  o Providing information
  o etc.
- To what extent does the project qualify as a pilot initiative?
- Who will benefit from the improvements?
- Why is the project relevant for the area XY/the University of Bonn?
  What is the specific benefit?