

To all  
employees  
of the University of Bonn  
and University Hospital Bonn

Bonn, September 2, 2015

**Circular No. 50/2015**  
**Introduction of Paid Parking/Parking Administration**

Dear Sir or Madam,

As announced in advance, the University of Bonn is introducing paid parking for its facilities located within the Bonn city limits pursuant to the concluded negotiations with the staff council with the involvement of the arbitration panel, in accordance with the Labor Representation Act of the State of North Rhine-Westphalia (LPVG NRW) effective

**October 1, 2015.**

Parking is only provided on a paid basis effective December 1, 2015. This move was important to obtain further construction permits, including particularly for the Poppelsdorf Campus, and for the general development of University of Bonn premises in terms of construction and renovation.

Paid parking regulations applicable for employees with staff council representation are defined under a **civil service staff council agreement** per § 70 LPVG. A copy of this agreement is being sent to you via office mail. It is also available on the intranet at

<https://www.intranet.uni-bonn.de/organisation/verwaltung/dez-4/abt-4.1/parkraumbewirtschaftung>.

Paid parking regulations applicable for employees without staff council representation—e.g. professors, employees of independent affiliate institutes or the University Hospital Bonn—are governed by **General Terms of Use** for paid parking facilities. Individuals falling within this category whose address is on file will be informed by letter. The **General Terms of Use** are additionally posted on the internet at

<https://www.uni-bonn.de/de/universitaet/organisation/universitaetsverwaltung/dezernat-4-liegenschaften/services/parkraumbewirtschaftung>.

Students receive notification/info from the General Students' Committee (AStA).

The civil service staff council agreement and **General Terms of Use** will soon be released in an Official Announcement of the University of Bonn.

**The monthly parking pass fee is €18.00.**

Please consult the civil service staff council agreement and/or **General Terms of Use** regarding possible fee waivers.

Starting September 4, 2015, applications for allocation of a parking space can be filed online at <https://formulare-ext.verwaltung.uni-bonn.de/lip/form/display.do?%24context=01D584E1B36D4B870E15> using the applicable form for the applicant's respective employment status.

Pursuant to both the civil service staff council agreement and the General Terms of Use (including reference points), Section 4.1 will be competent for all parking space-related matters going forward.

Entitled individuals who only require a parking pass for University of Bonn premises/facilities on a **non-permanent basis** can purchase daily or ten-day parking passes from Section 4.1 **in cash**.

Uniform signage will be posted accordingly on/for premises/facilities subject to paid parking on a rolling basis. All relevant signage previously in place will be removed. All parking passes previously issued will become invalid.

A large volume of questions is anticipated in this regard, thus we request your patience, as it may take some time in getting back to you. Please direct any questions you may have regarding parking fees/administration exclusively to this e-mail address: [prb@verwaltung.uni-bonn.de](mailto:prb@verwaltung.uni-bonn.de)

You may also contact your staff council representatives as necessary, of course.

The introduction of paid parking will mean that former parking policies will change, causing inconvenience for some. We thus request your understanding of the larger interests of the University being pursued in this regard.

I hope nonetheless that the new policies will represent a viable solution for all parties concerned.

Sincerely,  
by proxy

Friske