The Rheinische Friedrich-Wilhelms-Universität Bonn is an international research university with a broad range of subjects. With 200 years of history, around 33,000 students, more than 6,000 employees and an excellent reputation at home and abroad, the University of Bonn is one of the most important universities in Germany and has been recognized as a University of Excellence.

The Faculty of Agriculture is looking for a new, permanent position as soon as possible.

Scientific Coordination of the Graduate School 'BIGS Land and Food'
50% of a full-time position

Your tasks:

- Conceptual development of the BIGS Land and Food in coordination with the participating university lecturers and the Dean's Board
- Orientation towards the quality standards set by the University of Bonn's Excellence Strategy
- Conceptual support / guidance for international doctoral programs
- Administrative and financial management of the Bonn International Graduate School (BIGS) 'Land and Food'
- Preparation, follow-up and moderation of BIGS 'Land and Food' meetings
- Organization of events and workshops (summer school, symposia...)
- Coordination and management of the ongoing business of the Graduate School
- Coordination of the assistants assigned to the BIGS
- Proactive cooperation at the interfaces with the PhD Office and the International Office of the LWF

Your profile:

- Completed university degree (Master's) and a doctorate in the field of agricultural, nutritional and food sciences or economics or in university and science management
- Good German and very good English language skills
- Knowledge of the structures and degree programs of the Faculty of Agriculture
- Experience in university and science management and project management
- Conceptual competence and strong implementation skills
- A committed, proactive and innovative personality
- Structured, efficient way of working
- Ability to work in a team and strong communication skills

We offer:

- a varied and challenging position in a friendly and committed team at one of the largest employers in the region, job security and location loyalty.
- a responsible position in the graduate school of a successful faculty
- in-depth insights into university and science management at a university of excellence
- flexible working hours by arrangement
- Numerous university sports activities
- easy access to the public transport system due to the central location in Bonn as well as the possibility to use inexpensive parking facilities
- Salary according to pay group TV-L 13

The University of Bonn is committed to diversity and equal opportunity. It is certified as a family-friendly university and has a dual career service. It aims to increase the proportion of women in areas where women are underrepresented and to particularly facilitate their careers. Therefore, the University of Bonn strongly encourages applications from qualified women. Applications will be handled in accordance with the State Equality Act („Landesgleichstellungsgesetz“). Applications from qualified individuals with a certified severe disability and from those of equal status are particularly welcome.

If you have any questions about the job profile, please contact Dr. Susanne Plattes, Head of Research and Junior Researchers, on 0170-5339694.

Do you feel addressed? Then please send your complete and informative application documents with a letter of motivation, CV and (work-) certificates by **31.05.2024** in one pdf via email to Dr. Susanne Plattes, Faculty of Agriculture (forschung@lwf.uni-bonn.de).

We look forward to hearing from you!