The Rheinische Friedrich-Wilhelms-Universität Bonn is an international research university that offers a wide range of degree programs. With 200 years of history, about 33,000 students, over 6,000 employees, and an excellent domestic and international reputation, Bonn University is among Germany’s leading universities.

The Institut für Wissenschaft und Ethik (IWE) is a Central Research Unit of the University of Bonn. Its core objectives are to contribute to ethical reflections of current developments in robotics and artificial intelligence, neurotechnologies, sustainability, and the climate crisis. The team works closely with experts in political science, agriculture, and economics.

Starting as soon as possible, the Chair "Applied Ethics of Artificial Intelligence" at the IWE is looking to hire a

Lab Manager
(full time, 100%)

on a temporary contract, limited until 31st January 2028.

Your responsibilities:

• Management of the Bonn Sustainable AI Lab, which conducts research in the sustainability aspects of artificial intelligence, including further development of the monitoring mechanism and coordination of all activities and staff of the Sustainable AI Lab

• Strategic advice and administrative support to the Chair Holder, Prof. Dr Aimee van Wynsberghe

• Further development of coherent planning, budgeting and reporting mechanisms for all activities of the Lab, predominantly within the framework of the Alexander von Humboldt Professorship funding

• Quality control of research output and events

• Networking of all stakeholders within the framework of a communication strategy, networking in the academic field

• Development of a strategic process for networking diverse players, e.g. within the university, the Alexander von Humboldt Foundation, other national and international project partners

Your profile:

• completed academic university studies, preferably in the humanities, ideally with an international focus

• experience in the research administration of a university or a funding organisation, experience in handling Humboldt Foundation funds is an advantage

• willingness to work in a dynamic university environment

• very good knowledge of English and good written and spoken German

• experience in international communication in the academic field

• interest in networking within the university as well as nationally and internationally with social institutions, universities, and research institutes
We offer:

- a varied and challenging job with one of the largest employers in the region
- flexible working hours, home office possible
- opportunities for further education and training
- participation in the university-wide pension system (VBL)
- access to the extensive university sports programme
- an excellent transport infrastructure with subsidized travel for university employees
- a salary based on the German 13 TV-L scale

The University of Bonn is committed to diversity and equal opportunity. It is certified as a family-friendly university. It aims to increase the proportion of women in areas where women are under-represented and to promote their careers in particular. It therefore urges women with relevant qualifications to apply. Applications will be handled in accordance with the Landesgleichstellungsgesetz (State Equality Act). Applications from suitable individuals with a certified serious disability and those of equal status are particularly welcome.

If you are interested in filling this position, please send your complete application documents by 23.11.2023 to vanwynsberghe@uni-bonn.de with the application code 3.2-23-101. Before sending your application, please combine and convert all of your documents into a single PDF file.