

## Explanatory Notes—Transcript of Records for applicant and receiving institution

### 1) Abbreviations

ABR	Exam aborted for technical reasons
AN*	Registered
AT	Registration withdrawn: medical certificate
BE	Pass
CP	Credit points acc. to ECTS
EN	Final attempt failed
FBE	Additional exam attempt passed
FNB	Voluntary oral exam resit after failing first attempt
FNV	Free attempt without grade improvement
FVB	Voluntary attempt to improve grade
FVC	Additional attempt following a fail due to Corona regulations
KR	Registration withdrawn: medical certificate
KV	Exam waived
NB	Fail
NE/NEU	Absent
NZ	Not admitted
PFV	Potential free attempt
PVB	Potential free attempt for improving the grade
RT	Registration withdrawn
TA	Attempt at deception
a	Transferred credits/grade
p	Points under the German “law grading system”

*\* The exam is registered but the grade is still pending. Please refer to the German Transcript of Records enclosed, which might already include the updated grade. If not, the student will provide the updated German Transcript once the results are announced.*

**2) Grading scale**

Grade	0.0 <i>"unbenotet"</i> (ungraded)	1.0–1.5 <i>"sehr gut"</i> (very good)	1.6–2.5 <i>"gut"</i> (good)	2.6–3.5 <i>"befriedigend"</i> (satisfactory)	3.6–4.0 <i>"ausreichend"</i> (sufficient)	4.1–5.0 <i>"nicht ausreichend"</i> (fail)
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**3) Examinations in the Department of Law** are graded according to the specific German "law grading system" (0p–18p, 0p = lowest/18p = highest); these are transferred to the common grading system at module level.

Exam grading scheme in the Department of Law

Points	18p–16p	15p–13p	12p–10p	9p–7p	6p–4p	3p–1p	0p
Grade	<i>"sehr gut"</i> (very good)	<i>"gut"</i> (good)	<i>"voll befriedigend"</i> (fully satisfactory)	<i>"befriedigend"</i> (satisfactory)	<i>"ausreichend"</i> (sufficient)	<i>"mangelhaft"</i> (fail)	<i>"ungenügend"</i> (definitely fail)

Final grading scheme in the Department of Law

Points	18.00p–14.00p	13.99p–11.50p	11.49p–9.00p	8.99p–6.50p	6.49p–4.00p	3.99p–1.50p	1.49p–0.00p
Grade	<i>"sehr gut"</i> (very good)	<i>"gut"</i> (good)	<i>"voll befriedigend"</i> (fully satisfactory)	<i>"befriedigend"</i> (satisfactory)	<i>"ausreichend"</i> (sufficient)	<i>"mangelhaft"</i> (fail)	<i>"ungenügend"</i> (definite fail)

**4) The common workload for one semester is 30 credit points.**