

# Translation

Examination Regulations  
for the Master's Degree Program for Continuing Education in

**"Global Health"**

of the Faculty of Medicine  
of the University of Bonn

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Please note that only the original German version is legally  
binding.

**Examination Regulations  
for the Master's Degree Program for Continuing Education in**

**Global Health**

**of the Faculty of Medicine  
of the University of Bonn**

**dated February 23, 2024**

By virtue of § 2, paragraph 4 and § 64, paragraph 1 in conjunction with § 62 of the Higher Education Act of North Rhine-Westphalia (*Hochschulgesetz*, HG) of September 16, 2014 (Legal and Regulatory Gazette of North Rhine-Westphalia (*Gesetz- und Verordnungsblatt*, GV NRW) p. 547), last amended by Article 2 of the Act Amending the Hospital Structuring Act of the state of North-Rhine Westphalia, the Higher Education Act, the University Hospital Ordinance and the Act to Implement the Transplantation Act (*Gesetz zur Änderung des Krankenhausgestaltungsgesetzes des Landes Nordrhein-Westfalen, des Hochschulgesetzes, der Universitätsklinikum-Verordnung und des Gesetzes zur Umsetzung des Transplantationsgesetzes*) of December 5, 2023 (GV NRW p. 1278), the Faculty of Medicine of the University of Bonn has issued the following examination regulations:

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Part 1  
Scope

**§ 1**  
**Scope**

Students who commence their studies in the master's degree program for continuing education in Global Health at the University of Bonn after entry into force of these Examination Regulations are subject to these Examination Regulations. The provisions of these Examination Regulations apply mutatis mutandis to the study of individual modules of this master's degree program for continuing education in accordance with § 5 paragraph 8.

Part 2  
Program objective, degree and standard period of study

**§ 2**  
**Objective of the degree program and purpose of the examination**

(1) The master's degree program for continuing education in Global Health is offered by the University of Bonn Faculty of Medicine in cooperation with the Faculty of Agriculture, the Center for Development Research and the United Nations University Institute for Environment and Human Security (UNU-EHS). This internationally oriented program is interdisciplinary, inter-professional, and practice-oriented.

(2) Students in this master's degree program for continuing education are to acquire the necessary scientific knowledge, skills and methods as well as relevant key qualifications for an occupation in the field, enabling them to conduct scientifically sound research, critically assess and practically apply research findings and methods and act responsibly. This includes giving due regard to changes and requirements in the working world and, if applicable, in cross-disciplinary references. The program objectives primarily focus on

- building expert knowledge regarding current research by expanding the students' basic knowledge;
- acquiring methodological and analytical skills enabling the independent pursuit of evidence-based knowledge and obtaining of scientific insights, with a focus on research methods, strategies and their application by Global Health professionals;
- the enhancement of existing key competencies relevant for careers in Global Health.

(3) Students of the master's degree program for continuing education are to learn how to approach complex problems and also work on their solution beyond the existing scope of knowledge, using research methods. The interdisciplinary nature of the master's degree program for continuing education should enable students to have a view on cross-disciplinary correlations and autonomously apply research methods and findings in this process.

(4) The master's examination shall lead to conferral of a master's degree in Global Health, qualifying the holder for positions demanding extensive skills in this field.

**§ 3**  
**Academic degree**

Candidates who successfully complete the master's examination in the Global Health degree program shall be awarded a Master of Science (MSc) degree by the University of Bonn Faculty of Medicine.

**§ 4**  
**Standard period of study, ECTS credit point system, range of courses, program structure and language of instruction/examinations**

- (1) The standard period of study, including the master's thesis, is two semesters (60 ECTS CP) when pursuing the degree program full-time. The standard period of study, including master's thesis, is six semesters (60 ECTS CP) when pursuing the master's degree program part-time.
- (2) The contents of the degree program are selected and limited in a manner that the master's examination can be completed within the applicable standard period of study. They are organized in modules which generally consist of courses with a thematic, methodical or systematic connection.
- (3) As a rule, each module is completed by passing a module examination, awarding credit points (CP) in accordance with the European Credit Transfer and Accumulation System (ECTS). One ECTS credit point corresponds to a calculated student workload in contact hours and self-learning of 25 hours.
- (4) The degree program includes 20 ECTS CP in compulsory modules, 20 ECTS CP in program-specific elective modules and 20 ECTS CP for the master's thesis including oral examination. Details on modules, admission to courses and the amount of ECTS credit points per module are set forth in the module structure (Annex 1).
- (5) Students of the master's degree program for continuing education receive a curriculum as a recommendation on how to structure their course of studies. Students of the master's degree program for continuing education may receive an individual study schedule upon request.
- (6) The language of instruction and examinations is English.
- (7) The program start date is announced by the examination board on the program website ([www.master-globalhealth.de](http://www.master-globalhealth.de)).
- (8) Full-time students who have not registered their master's thesis by the end of the semester that follows the standard period of study shall be invited to attend mandatory subject-specific study counseling. Part-time students who have earned fewer than 20 ECTS CP after four program-related semesters shall be invited to attend mandatory subject-specific study counseling. The goal of this subject-specific study counseling is to conclude a study progress agreement in which the further course of studies is planned, the student commits to certain measures to achieve the study goals and further measures by the university to promoting study progress are stipulated. If such a study progress agreement is not concluded, the student may be required, based on the results of the subject-specific study counseling, to complete certain examinations or course work as specified in § 14, paragraph 4 within a specified period of time. The student's personal situation must be taken into account appropriately when specifying the requirements. The requirements shall be specified by two examiners appointed by the examination board in accordance with § 10, paragraph 1, based on the results of the subject-specific study counseling. The student shall receive written notification of the requirements from the examination board; the notification shall include information on legal remedies.
- (9) The examination board decides regarding approval to take individual modules within the master's degree program for continuing education, in accordance with § 5 paragraph 9.

### Part 3

Admission requirements, master's degree program for continuing education tuition and recognition of academic achievements

#### § 5

#### **Degree program admission requirements**

- (1) The master's degree program for continuing education in Global Health is open to applicants who

1. hold a first-level occupational higher education degree in the fields of human medicine, veterinary medicine, dentistry, pharmacy, and other professional healthcare fields requiring a higher education degree (public health/health sciences, psychology/psychotherapy, nursing/nursing science, midwifery science, medical laboratory science), international relations or other relevant social sciences, or hold a relevant degree with a minimum 240 ECTS credit points recognized as equivalent by the examination board.
  2. by the date of application provide documentation of having at least one year of relevant professional experience gained after earning the first-level occupational higher education degree and/or within the framework of a full-time physician training year completed at the end of the degree program studied. Relevant professional experience includes work in healthcare and related fields; the examination board decides as to what is considered relevant.
- (2) Applicants who hold a relevant first-level occupational higher education degree for which fewer than the minimum ECTS credit points as per paragraph 1 were awarded may be admitted to the degree program by documenting that they have acquired competencies otherwise which adequately make up for the deficit in ECTS credit points. Documentation of additional relevant academic work in a university degree program per § 7 paragraph 1, documentation of relevant skills acquired in a non-university setting and/or of relevant professional work beyond the scope of § 5 paragraph 1 no. 2, documentation of relevant completed relevant vocational training in a recognized vocational training program. The examination board decides as to what work is considered relevant.
- (3) English skills at level B2 or higher according to the Common European Framework of Reference for Languages (CEFR) are a prerequisite for admission to the degree program and are to be proved by submitting a recognized language certificate (e.g. TOEFL, IELTS) or equivalent proof.
- (4) Applications for admission to the master's degree program for continuing education or for the study of individual degree program modules as per paragraph 8 must be emailed to the examination board, which decides regarding student admission.
- (5) The number of program students to be admitted for a given year is determined by the University of Bonn based on the available resources.
- (6) The master's degree program for continuing education in Global Health will be offered contingent upon sufficient enrollment. Applicants must complete a binding pre-registration process for the master's degree program. Tuition per § 6 is payable in advance. Admission as student to this master's degree program for continuing education is ultimately subject to the number of available places and to reaching the minimum enrollment level required to cover costs. If the program is not offered in a given year due to insufficient enrollment, applicants will be promptly notified before the scheduled program start date and tuition paid will be refunded. The deadlines for applications, registration and notification are posted on the program website ([www.master-globalhealth.de](http://www.master-globalhealth.de)).
- (7) Applications for admission are reviewed by the examination board. If the number of applicants meeting the admission requirements per paragraphs 1 and 2 exceeds the number of available study places for the degree program, the allocation of study places and the decisions on admission are made in accordance with Annex 2 to these Regulations.
- (8) Applicants meeting the admission requirements per paragraphs 1 to 3 who only want to take specific modules may be admitted to the master's degree program for continuing education subject to study place availability. Students enrolled on this basis complete examination work but do not write a master's thesis. Such students receive a continuing education certificate stating the ECTS credit points earned for the successfully completed modules.

- (9) Following granting of admission by the examination board and payment of tuition in accordance with § 6, the Student Registry enrolls the applicant as a student in the master's degree program for continuing education in Global Health or as special auditors for individual degree program modules.
- (10) Applications for admission to the Master's program are to be rejected if
- b. the requirements per paragraphs 1 to 3 are not met;
  - b. documentation remains incomplete;
  - c. the applicant failed a final attempt at a corresponding examination procedure in a degree program of significant similar content to this master's degree program, or
  - d. the admission requirements were met, but a study place was not awarded in the selection procedure per paragraph 7 sentence 2.
- (11) The examination board notifies applicants in writing of its admission decision for the master's degree program. If the notice indicates a negative decision, it must include information on legal remedies.

### **§ 6 Continuing education tuition and tuition for special auditors**

- (1) Master's degree program for continuing education tuition and tuition for auditing students is payable in accordance with the relevant University of Bonn's financial by-laws. The amount of tuition to cover program costs is determined by the Dean of the Faculty of Medicine in accordance with § 62 paragraph 5 HG and published in the Official Announcements of the University of Bonn.
- (2) Students of the master's degree program for continuing education as per § 5 paragraph 11 are subject to payment of an auditor's fee per certificate course or module taken in accordance with the University of Bonn's financial by-laws. Paragraph 1 sentence 2 applies accordingly.

### **§ 7**

#### **Recognition of and granting credit for academic achievements**

- (1) Academic achievements in degree programs at other public or officially recognized universities, at public or officially recognized vocational academies, in degree programs at foreign public or officially recognized universities, or in another degree program at the University of Bonn will be recognized if the acquired skills are deemed equivalent to those that would have been acquired at the University of Bonn; an equivalency assessment will not be performed. The examination board assigns credit points for these achievements to the corresponding modules defined in the curriculum. Enrollment may be denied to applicants who failed the final attempt at an examination that cannot be compensated for in a degree program with substantial similarities in content with the master's degree program for continuing education in Global Health.
- (2) The question of recognition shall be reviewed with special regard to the significance of differences. In order to determine whether significant differences do or do not exist, the topic, scope and requirements of the academic achievement to be recognized is compared to the same aspects of the academic achievement that the former is to replace. This shall not be done by schematic comparison but rather in the form of an overall review and evaluation. A difference in the amount of awarded ECTS credit points alone does not constitute significant difference. The aforementioned regulations apply analogously to academic achievements in degree programs designed for continuing education. Academic achievements are recognized to their full extent if significant difference cannot be determined. If the reviewers, in accordance with the principles described above, find that a certain academic achievement can only be recognized in part, credit points shall partially be assigned to the respective module. The respective module shall only be considered passed when all missing coursework and/or examinations are completed; only then, ECTS credit points shall be awarded to the extent stipulated in these Regulations. Scope and nature of coursework and/or examinations to be completed are at the discretion of the examination board. Equivalence agreements approved by the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder of the

Federal Republic of Germany and the German Rectors' Conference as well as agreements under university partnerships shall be observed.

(3) In accordance with § 9, paragraph 4, sentence 2, the examination board has authority over the processes that underlie recognition of or granting credit for academic achievements. The examination board decides which degree programs are related to or show substantial similarities in content with the master's degree program in Global Health. Representatives of the relevant departments shall be consulted when reviewing the significance of differences. In case of doubts regarding whether academic achievements completed abroad should be recognized, the Central Office for Foreign Education (ZAB) may be consulted. Students of the master's degree program for continuing education shall be notified within eight weeks of whether an academic achievement is recognized, including information on legal remedies available. In case an achievement is not or only partially recognized, the examination board shall provide the reasons for its decision, thus bearing the burden of proof. If the examination board denies recognition, the student of the master's degree program for continuing education may apply for an internal review of the decision by the Rectorate.

(4) If examinations are recognized, the same grades—insofar as the grading systems are comparable—shall be added to the student's transcript of records and included—weighted with the ECTS credit points of the module to which credit points are assigned—in the calculation of the overall grade. If study achievements are recognized, the entry "pass" shall be made in the student's transcript, not assigning a grade. Should the grading systems not be comparable, the entry "pass" shall also be made in the student's transcript. Recognized academic achievements shall be identified as such in the student's certificate.

(5) If the requirements defined in paragraph 1 are met, students are legally entitled to have their academic achievements recognized. The student of the master's degree program for continuing education must provide all information on the academic achievement in question deemed necessary for recognition. The examination board sets deadlines for filing petitions for the recognition of module credit. Applications submitted after that deadline cannot be processed until the subsequent semester.

(6) Upon request, up to 50% of the ECTS credit points to be earned pursuant to § 4, paragraph 1 can be granted toward this degree program for knowledge and qualifications acquired in a manner other than academic studies if the knowledge and qualifications are equivalent in terms of content and level to the academic achievements they are to replace.

(7) Crediting has no effect on tuition due per § 6.

## **§ 8**

### **Admission to individual courses**

If admission to a course, due to its nature, purpose or to other reasons, needs to be limited and the number of applications exceeds the defined capacity, the course instructor may file a request with the Dean of the Faculty of Medicine to manage admissions to that course, giving due regard to § 59 of the Higher Education Act.

## Part 4

### Examination board and examiners

## **§ 9**

### **Examination board and examination office**

(1) The Faculty Council of the Faculty of Medicine shall appoint an examination board to perform the tasks assigned in these Examination Regulations. The Dean shall ensure that the examination board is able to duly fulfill its tasks and reliably does so. The Dean shall give appropriate instructions for this purpose.



- (2) The examination board shall consist of five voting members, including
- three members from the group of professors of the Faculty (including the chairperson and deputy chairperson);
  - one member from the group of academic staff of the Faculty; and
  - one member from the group of students of the Faculty.

The Faculty Council appoints the chairperson, deputy chairperson and other members separately by group. All university professors with a teaching load of at least six contact hours in the degree program are eligible to become members of the examination board. From the group of academic staff, those who are teaching or have previously taught in the master's degree program for continuing education in Global Health, or are involved in its management, are eligible for appointment. From the group of students, those enrolled as students in the master's degree program for continuing education in Global Health are eligible for appointment. For each of the five members a deputy shall be appointed to represent the member in his or her absence; these deputy members may not assume the position of chairperson of the examination board. The term of office of members from the group of professors and from the group of academic staff is two years. The term of office of members from the group of students is one year. Members may be re-appointed. The Dean and Vice Dean of the faculty can also be members of the examination board, or its chairperson or deputy chairperson, provided the faculty regulations do not exclude this.

- (3) The examination board is an administrative body as defined by German administrative procedure law and the German administrative court procedure law. The Faculty shall create an office for administrative support of the examination board.

(4) The examination board shall ensure compliance with the provisions of the Examination Regulations and make certain that the examination procedure is conducted in accordance with regulations. The examination board shall be responsible in particular for recognizing academic achievements as well as handling objections against decisions made within examination procedures. It shall report to the Faculty Council on a regular, at least annual basis on the development of examination and study periods, including the time taken to complete master's theses and the distribution of overall grades. Once per semester the examination board notifies the Student Registry of the students of the master's degree program for continuing education who have failed a final attempt per § 26, paragraph 7 pursuant to a final administrative decision notice issued by the examination board. The examination board shall provide input for amendments to the Examination Regulations and curriculum. It may delegate clearly defined tasks to the chairperson. It shall not delegate

- decisions on objections as per sentence 2;
- reviewing decisions concerning cheating or breach of regulations per § 24, paragraph 1, sentences 1 and 2;
- deciding whether a student is culpable of serious attempted cheating or attempted cheating on multiple occasions per § 24, paragraph 3;
- decisions on the invalidity of the master's examination and revocation of the master's degree as per § 31 and
- mandatory reporting to the Faculty Council per sentence 3.

(5) Examination board meetings are not open to the public. All members of the examination board as well as their deputies shall be bound to confidentiality. Members who are not civil servants shall be bound to confidentiality by the chairperson of the examination board. Summary minutes shall be taken as a record of the examination board's discussions and decisions and submitted to the office within ten days after the examination board meeting.

(6) The examination board shall have a quorum when, in addition to the chairperson or their deputy, at least two more members or their deputies, including at least one member from the group of professors, are present. The examination board shall pass resolutions by simple majority. In the event of a tie vote, the chairperson's vote or, in case of his or her absence, the deputy chairperson's vote shall be the deciding vote. Members of the examination board shall have the right to be present during examinations.

(7) Directives, dates set and other communications of the examination board with public relevance shall, giving due consideration to data protection requirements, be made available by public display or in electronic form with legally binding effect. Other additional publications are permissible but not legally binding.

(8) The examination board may hold its meetings in person, entirely by means of electronic communications as online video conferences (online meetings), or partially by means of electronic communications. The examination board chairperson may approve a request by a member to participate via videoconferencing technology if the meeting room meets the technical prerequisites for individual members to participate digitally in the meeting proceedings and resolution voting. The video conferencing technology that is used for online meetings and meetings held partially by means of electronic communications must be provided by University IT and approved by the University of Bonn, without exception.

(9) Examination board resolutions may be adopted by means of electronic communications. If resolutions are adopted in an online or in-person meeting using video conferencing technology, voting is conducted by show of hands or using an online voting tool approved by the University of Bonn. When secret ballot voting is conducted in an online meeting, an online voting tool must be used, without exception. An online voting tool may also be used in meetings that are held entirely or partially in-person. The examination board may also adopt resolutions by means of a circulation procedure if none of the members objects. With regard to quorum, the rules for adopting resolutions by means of electronic communications or circulation procedure are the same as those applicable to in-person meetings. In the case of resolutions by circulation procedure, a deadline must be set for responses. The resolution item up for vote shall be deemed not passed if by the deadline insufficient responses have been received from members to meet the quorum requirement. If a member objects to the adoption of a resolution by circulation procedure before the deadline that was set for responses, the examination board chairperson must schedule an in-person or online meeting to adopt the resolution. For resolutions by circulation procedure, the chairperson shall send the members of the examination board a specific proposed resolution to be voted on by mail or email. The voting members shall send their personally signed votes back to the chairperson of the examination board by mail or fax or as a scanned copy by email. The voting results for resolutions conducted in the forms specified in sentences 1 and 5 shall be included in the minutes. Sentence 11 does not apply to resolutions conducted by circulation procedure using an online voting tool provided by University IT and approved by the University of Bonn. In this case, a voting deadline must nevertheless be set and instructions on how to vote using the online voting tool shall be provided when the proposed resolution is sent.

(10) The examination board chairperson shall decide whether an examination board meeting takes place as an in-person or online meeting. The chairperson also decides whether resolution voting is conducted in person or by means of electronic communications or circulation procedure. This shall not affect paragraph 9 sentences 5 and 9. An examination board meeting must take place in person if requested by one third of the members.

(11) The examination board may include examination office staff involved in the examination procedure for consultation on a regular basis or for individual meetings or agenda items. These staff shall have a right to speak but no right to vote.

## **§ 10**

### **Examiners and assistant examiners**

(1) The examination board appoints the examiners and assistant examiners for the examination procedure. Examinations for the master's degree program for continuing education in Global Health may only be held by persons teaching at the University of Bonn and, if necessary or appropriate with regard to fulfilling the purpose of the examination, people with practical and training experience in the field. Examinations may only be graded by persons with at least the same or an equivalent qualification as the one to be determined through that examination. Assistant examiners must have at least passed the master's examination or an equivalent examination.

- (2) Module examinations are usually held by the responsible teaching staff for that module. This also applies to any second examiners within the meaning of § 65, paragraph 2, sentence 1 HG. If the number of teaching staff for a module is less than the number of examiners required for an examination, the examination board shall specify the additional examiners. If a teacher, due to illness or other important cause, is not able to hold module examinations in due time, the examination board shall be responsible for the appointment of another examiner for these module examinations.
- (3) Examiners shall be independent of instructions in their conduct of examinations.
- (4) Candidates may propose examiners for their master's thesis. A candidate's proposal should be followed whenever possible; however, it does not substantiate a claim.
- (5) The examination board shall ensure that the candidate is informed of the names of the examiners in due time, as a rule at least two weeks before the date of the respective examination.

#### Part 5

#### Scope, conduct, modalities and dates of examinations

### § 11

#### Scope of the master's examination

- (1) The master's examination is intended as proof of qualification for positions demanding extensive skills in the respective field as well as in-depth and application-oriented scientific qualification.
- (2) The master's examination consists of
  1. module examinations completed during the course of studies and reflecting the contents of the modules specified in the module structure (Annex 1)
  2. the master's thesis.All examinations are to be completed within the standard period of study stipulated in § 4 paragraph 1.
- (3) Examinations are completed during the course of studies. As a rule, one module examination is assigned to each module, even when a module consists of more than one course. The grade of the module examination will be indicated on the degree certificate. Students must successfully complete a module in order to be awarded the assigned ECTS credit points. A module is considered successfully completed once the assigned module examination is graded "sufficient" or higher.
- (4) Examinations are held in the language of instruction.

### § 12

#### Admission to the master's examination and to module examinations

- (1) The student of the master's degree program for continuing education must apply for admission to the master's examination. This application shall be submitted to the examination board in writing together with the registration for the first module examination. The following must be enclosed with your application:
  1. Proof of meeting the admission requirements stipulated in § 5;
  2. Proof of student enrollment in this master's degree program for continuing education;
  3. A statement whether the student of the master's degree program for continuing education has failed a final attempt at an examination or the final attempt at the master's examination in this degree program or, at the time of registration for a module examination, is involved in another examination that, if failed, would give cause for denial of enrollment. The same applies to examination procedures of degree programs with substantial similarities in content.
- (2) The examination board may only admit students to module examinations who

1. can provide proof of meeting the admission requirements as per paragraph 1;
  2. meet all requirements that may be stipulated in the module structure (see Annex 1) for the respective module and module examination.
- (3) Should the master's degree program for continuing education candidate not be able to submit documented proof as per paragraph 1 sentence 3 in the required form, the examination board may allow the candidate to provide proof in another form.
- (4) Admission to the master's examination procedure or, respectively, module examinations is at the discretion of the examination board.
- (5) The examination board may only deny admission to the procedure where
- a. documents submitted are incomplete as per paragraph 1 and/or not submitted as requested by a certain deadline;
  - b. the requirements specified in paragraph 2 are not met;
  - c. the student of the master's degree program for continuing education has failed a final attempt at an examination that cannot be compensated for or failed the final attempt at the master's examination in this degree program or in a degree program with substantial similarities in content; or
  - d. the student of the master's degree program for continuing education is registered for an examination procedure at another university in the chosen degree program or a degree program with substantial similarities in content as per § 7, paragraph 1, if failing the examination procedure would mean failing the final attempt at the master's examination.

### **§ 13**

#### **Module examinations—registration and withdrawal**

- (1) Students of the master's degree program for continuing education register electronically with the examination board for each module examination, observing the applicable deadline. Where justified, registrations may be submitted in writing. Registration is only possible if the student of the master's degree program for continuing education meets the requirements per § 12, paragraph 2 at all times.
- (2) The examination board shall make the examination dates as well as registration periods available by public display or in electronic form; registration periods are cutoff periods.
- (3) Master's degree program for continuing education candidates may withdraw from a written or oral examination without indicating reasons until one week before the examination date. This shall not affect paragraph 5. Candidates may withdraw from term papers, presentations and seminar talks until one week before assignment of the topic. This shall not affect § 23 paragraph 3. The withdrawal can be submitted in electronic form or in writing. The date of receipt by the examination board determines whether the deadline has been met.
- (4) Rules for registration for the master's thesis are defined separately in § 20 paragraph 2.
- (5) Students who fail a module examination or withdraw from the examination shall automatically be registered for the next examination date, from which they may not withdraw without giving reasons.

### **§ 14**

#### **Examination modalities and compulsory attendance**

- (1) Module examinations cover the contents and qualification targets of the modules specified in the module structure (Annex 1).
- (2) While taking module examinations, the examinee must be enrolled as a student of this University of Bonn master's degree program for continuing education.

(3) In the module examinations, students are to demonstrate the knowledge and competences acquired in the respective module as well as their ability to understand cross-disciplinary correlations. Module examinations may be conducted in the form of

- written examinations;
- oral examinations;
- term papers;
- presentations and/or
- seminar talks.

The type of examination is stipulated in the module structure. Deviating from the specifications stipulated in the module structure is possible in accordance with § 17, paragraph 4 and § 18, paragraph 4; the examination board shall, in conjunction with the examiners, determine the type of examination and, in accordance with § 9 paragraph 7, announce its decision in due time before the beginning of the module. Group work is not an accepted form for taking an examination.

(4) The module structure document may stipulate that students must have completed certain assessments (coursework) prior to taking a module examination. Where required coursework has not been completed, students shall not be admitted to the module examination. Upon request filed by the lecturer, the examination board shall, in accordance with § 9 paragraph 7, announce the specific requirements regarding such coursework before the beginning of the module.

(5) Two examination dates shall be set for all written and oral module examinations. As a rule, the first examination date is set within fourteen days of the date on which the module or assigned course is completed. The second examination date shall be set in a manner that the degree program can be properly continued and completed within the standard period of study. The examination board shall appropriately announce all examination dates as well as the lengths of individual examinations in due time before the beginning of the module, pursuant to § 9 paragraph 7. Candidates who only take the examination at one of the two examination dates and do not pass the examination are not entitled to another examination date during the current semester.

(6) For courses in which achieving the learning objectives is not possible without active participation by the students of the master's degree program for continuing education, mandatory regular participation (compulsory attendance) may be stipulated per the module structure as prerequisite for registering for the examination and/or the awarding of ECTS credit points. The limits for missed class attendance (including for illness) are as follows, varying by course type:

- Seminars: max. 20%
- Tutorials: max. 20%

For students verifiably responsible for caring for and raising children within the meaning of § 25 paragraph 5 of the Federal Education and Training Assistance Act (BAföG), or for caring for spouses, registered partners, direct relatives, second-degree indirect relatives or first-degree in-laws, § 15 paragraph 1 sentence 5 shall apply accordingly.

(7) The following applies when grading examinations:

1. Examinations submitted in writing shall be graded by a minimum of one examiner. Candidates shall be informed of the result of such examinations within four weeks.
2. Oral examinations are graded by one examiner in the presence of a competent assistant examiner. A record shall be kept of the essential topics and results of each examination. Candidates shall be informed of their grade immediately following the oral examination.
3. The number of examiners specified for individual written examinations in the module structure may differ from the number indicated in number 1 above. The examination grade is calculated as the average of the two scores respectively assigned by the examiners.
4. For individual oral examinations, the module structure can specify that the examination be conducted by two or a specified greater number of examiners instead of a single examiner in the presence of a

competent assistant examiner. The examination grade is calculated as the average of the two scores respectively assigned by the examiners.

5. Notwithstanding numbers 1 and 2 above, resit examinations that, if failed, would mean failing the final attempt at the master's examination in accordance with § 26, paragraph 7, are to be graded by two examiners; specifications of the number of examiners in accordance with numbers 3 and 4 shall remain unaffected. In these cases, the grade for the examination shall be the average of the grades of the individual examiners.
6. Rules for grading the master's thesis are set forth in § 21 paragraph 4.

(8) The examination board may permit module examinations to be taken in electronic form. It can also permit oral examinations to be taken by means of electronic communications (online oral examinations). The examination board shall announce examination dates, the type of module examination and the web conference service/online tool to be used in electronic form no later than two weeks before the examination date concerned. Examinations taken in electronic form or by means of electronic communications may only be conducted using web conference services/online tools that are approved or provided by the Rectorate. Personal data may be processed for these examinations to the extent required to conduct the examination in accordance with regulations. The data protection provisions of the General Data Protection Regulation and NRW Data Protection Act must be observed. As a rule, online oral examinations are conducted as web conferences via the Internet without the examination participants being present on the University's premises. Examiners and candidates are prohibited from saving and/or retaining the video data. Automated evaluation of examination image or sound data is prohibited. To verify the identity of candidates, the examiner visually compares their faces and photo ID. Data not absolutely required in order to establish identity may be rendered unreadable. Candidates are required to activate the camera and microphone on the device they are using. The use of virtual backgrounds is prohibited. Candidates must position the camera so that their face, upper body and hands are visible to the examiner at all times. The grades for online oral examinations are not communicated via the web conference service used. In accordance with the Administrative Procedure Act (*Verwaltungsverfahrensgesetz*, VwVfG), the grade is announced via the examination management system. At the express request of the candidate, which must be recorded, the web conference tool may also be used to communicate the grade for an oral examination. Candidates must not suffer detriments due to technical problems affecting online examinations they are taking for which they are not themselves responsible. In case of minor technical problems, an examination may be suspended to be continued at a later point, if possible. In case of a significant disruption, the examination is canceled to be repeated at the next possible examination date. Technical problems must be reported immediately and documented, even if only poor image or sound quality is concerned.

(9) The respective examiners and the examination board may use anti-plagiarism software to check for plagiarism in submitted examination papers—principally concerning term papers and the master's thesis. The processing of personal data outside of the University of Bonn is permissible in connection with the use of this software. Any data which could potentially identify the individual (student name, student ID number, etc.) must be removed before uploading an examination paper into the plagiarism software. The ability to internally reference an examination grade to the respective student must be ensured using other data, e.g. an assigned examination number. The plagiarism software used must fully erase checked examination papers once the check is completed; papers may not subsequently be used as training data.

## § 15

### **Accessibility accommodation and deadline extension**

(1) Students of the master's degree program for continuing education unable to take an examination in the intended manner due to disability, chronic illness or legally recognized maternity may petition the examination board to receive accessibility accommodation, providing suitable proof. The same applies when necessary for the completion of coursework per § 14, paragraph 4. Accessibility accommodation is approvable on a case-by-case basis. They can, in particular, provide for differences with respect to how the examination is taken, the length of the examination and the use of auxiliary means or support persons. Students of the master's degree program for continuing education with a disability or chronic illness are

entitled to accessibility accommodation for all examinations to be taken over the course of the degree program, as long as no change in the illness or disability is expected. Sentence 2 remains thereby unaffected. In the case of compulsory attendance courses, alternative forms of assessment that can provide equivalent competence and qualifications shall be permitted.

(2) At the time of automatic registration for a resit examination in accordance with § 13 paragraph 5, the examination board shall, upon application and provision of respective proof, consider additional time for:

- a. Caring for and raising underage children as per § 25 paragraph 5 of the Federal Education and Training Assistance Act (BAföG)—for three semesters per child
- b. Acting as elected representative in a university body, the student body, the student body's student councils or the Studierendenwerke – for a maximum of four semesters
- c. Acting as gender equality officer – for a maximum of four semesters
- d. Effects of a disability or severe illness prolonging the period of study
- e. Caring for spouses, registered partners, direct relatives, second-degree indirect relatives or first-degree in-laws—for a maximum of three semesters

## **§ 16**

### **Resitting examinations**

(1) Examinations that have been failed may only be repeated twice. Resits shall be conducted in accordance with § 13 paragraph 5. Rules for repetition of the master's thesis are defined in § 21 paragraph 7. The four compulsory modules CM 1–4 generally have to be repeated by the end of February (part-time study: within one year) in order to proceed to the Master's thesis and take external elective modules (tropEd modules).

(2) Students who fail the same compulsory module three times lose their right to examination and are deregistered from the degree program by the Student Registry once the examination board's decision that the final attempt at the master's examination has been failed has come into force.

(3) If an elective module has been failed, or the final attempt at an elective module has been failed, the candidate can choose another, previously unchosen elective module as compensation. Such compensation is only possible once. Students who use the compensation option without success shall lose their right to examination and are deregistered from the degree program by the Student Registry once the examination board's decision that the final attempt at the master's examination has been failed has come into force.

(4) Module examinations graded "sufficient" or higher cannot be repeated.

(5) Should a student fail to attend a compulsory resit examination without valid excuse, that examination will be graded "insufficient".

## **§ 17**

### **Written examinations**

(1) In written examinations, examinees are to demonstrate that, within a specific period of time and with limited auxiliary means, they are capable of understanding problems from the module's subject area and solving these applying methods commonly used in that field. The examiners shall announce in a timely manner which auxiliary means may be used during a written examination.

(2) Written examinations may be handwritten or computer-aided examinations, both conducted under supervision. Computer-aided written examinations are in particular free text or clozes that are completed using a computer.

(3) Written examinations shall last a minimum of 45 minutes and a maximum of 120 minutes. § 14 paragraph 7 applies accordingly. The examination board shall announce the specific examination date before commencement of the module.

(4) The examination board may, in conjunction with the examiner, decide that instead of a written examination, an oral examination shall be held that covers the module's subject area; this shall be announced in due time before commencement of the module pursuant to § 9 paragraph 7.

(5) Before determining the result of an examination, its questions shall be checked for errors with regard to the module's requirements. Erroneous examination questions shall not be considered when determining the result of an examination. The reduced number of examination questions shall be taken into account when grading the examination. A candidate's grade shall not suffer under a reduced number of examination questions. Deducting points in individual examination questions or the examination as a whole shall not be permitted when grading a written examination. Offsetting wrong answers with correct answers shall also be prohibited.

(6) Examination questions may be multiple-choice if:

1. the examination can still be passed without answering or correctly answering the multiple choice questions based on the weighting of the individual examination questions for grading purposes, and
2. the examination questions are posed and graded by the examiner/s responsible for grading per § 14 paragraph 7 no. 1.

In grading written examinations, deducting points and offsetting wrong against right answers is procedurally prohibited for individual examination questions and for the examination as a whole.

## **§ 18**

### **Oral examinations**

(1) In oral examinations, candidates are to demonstrate sound knowledge in the subject of examination, identify correlations and analyze specific questions arising from these as well as provide possible solutions.

(2) The minimum duration per examinee and module examination is 15 minutes, the maximum time is 25 minutes. When candidates are examined in a group, each candidate within that group shall be examined for the same amount of time.

(3) Students of the master's degree program for continuing education who wish to take the same oral examination at a later date may be admitted to sit in on the examination, provided that spatial circumstances allow for it and no candidate objects to their presence. The examiner decides in this regard. Students sitting in on an examination shall attend neither the discussion nor the announcement of results. They shall also be prohibited from taking notes during the examination.

(4) The examination board may, in conjunction with the examiner, decide that, instead of an oral examination, a written examination shall be held that covers the module's subject area. This shall be announced in due time before commencement of the module per § 9 paragraph 7.

## **§ 19**

### **Term papers, presentations and seminar talks**

(1) For term papers, candidates are to demonstrate that they are able to perform independent research on a limited topic in one of the subject areas of the module using methods commonly used in that field and to present this in writing in a manner that satisfies scientific requirements. Each term paper shall contain a minimum of 5 and a maximum of 15 DIN A4 pages. Candidates shall have a minimum of 2 and a maximum of 4 weeks to prepare a term paper after receiving the topic. The rule applies that a term paper must be completed in parallel with the course as part of which the paper was assigned. The term paper topic must be assigned promptly in advance to ensure that the submission deadline is before the start date of the next



module. The examiner determines whether a term paper is to be submitted in written and/or in digital form allowing electronic cross-checking.

(2) Presentations are oral presentations that last a minimum of 10 minutes and a maximum of 30 minutes. Candidates demonstrate their ability to comprehensibly present and discuss their own documented research results obtained using scientific methods. Candidates shall have one week to prepare a presentation after receiving the topic. Presentations must be held before the end of the module concerned.

(3) Seminar talks are given on the basis of a written paper prepared from original research literature and personal research, and are 5 to 15 minutes in duration. In seminar talks, candidates demonstrate their ability to comprehensibly present research results and explain them in a discussion. The written paper must be minimum of four and a maximum five 5 DIN A4 pages in length. Candidates shall have two weeks to prepare a seminar talk after receiving the topic. Seminar talks must be held before ending of the module concerned. The examiner determines whether the research paper is to be submitted in written and/or in digital form allowing electronic cross-checking.

(4) The examination board may, in individual cases, extend the preparation time specified for a term paper which counts as an examination as follows:

- a. In the event of inability to participate in an examination due to acute illness, by the length of the acute illness or
- b. In the event of good cause, by a period of time determined by the examination board on a case-by-case basis.

Only one extension is possible; in the case of point b above, the examiner must be consulted before the length of the extension is determined. The candidate must apply to the examination board for the deadline extension no later than three days before the deadline and submit appropriate proof without delay; if this deadline cannot be met due to the reasons indicated in point a or b above, the examination board shall decide whether the application has been submitted in due time. In case of illness the student must present a doctor's note certifying inability to complete the examination work. The examination board may, in individual cases, require the submission of a certificate from a medical examiner designated by the University if there are sufficient factual indications that the candidate would in fact have been able to participate in the examination or, respectively, submit their assignment on time or if the examination board deems other proof than that defined by sentence 3 appropriate in that case. The examination board decides whether to extend a deadline based on the certificate presented. § 15 remains unaffected.

(9) Otherwise, the provisions for grading oral and written examinations stipulated in § 14 paragraph 7 apply accordingly.

## Part 6 Master's thesis

### § 20

#### **Registration, topic and scope of the master's thesis**

(1) The master's thesis is an examination in the form of a written assignment in which candidates are to demonstrate their ability to conduct research on, develop a solution for and appropriately present a problem from the field of the master's degree program for continuing education in Global Health within a specified period of time, on their own authority and using scientific methods.

(2) Students of the master's degree program for continuing educations must register their master's thesis with the examination board. The examination board shall announce the deadline by which a master's thesis must be registered for the candidate to complete the master's degree program within the standard period of study.

- (3) When registering their master's thesis, students of the master's degree program for continuing education must indicate their choice of examiner for the master's thesis.
- (4) Any examiner may assign the master's thesis topic. As a rule, the examiner who assigned the topic acts as supervisor of the master's thesis. Permission from the examination board shall be required when another person per § 10 paragraph 1 sentence 2 who is not active in research and teaching at institutions involved in the degree program is to assign the topic for and supervise the master's thesis, or when the candidate is to complete the thesis at a facility outside the University, which shall only be granted if appropriate supervision and subsequent grading by this examiner can be assured.
- (5) The master's thesis topic shall only be issued once the student of the master's degree program for continuing education has successfully completed compulsory modules CM 1 to 4, earned a minimum of 20 ECTS CP and met all requirements stipulated in the module structure. The examination board shall assign the topic for the master's thesis. The paper topic, supervisor and date of assignment are to be documented for the record. Prior to registration of the master's thesis, the students of the master's degree program for continuing education shall be given opportunity to submit proposals for the research area from which the topic of their master's thesis shall be taken; they shall not, however, have the right to a topic from a specific area. Upon request by the student of the master's degree program for continuing education, the examination board shall ensure that students of the master's degree program for continuing education receive a topic for their master's thesis in due time as per paragraph 9.
- (6) Candidates may reject a master's thesis topic only once and only within the first two months after its issue. Rejecting a topic does not count as a failed attempt. The new topic issued to the candidate must be substantially different from the initial topic.
- (7) The master's thesis cannot be approved in the form of a group thesis.
- (8) The master's thesis shall contain a minimum of 20 and a maximum of 45 DIN A4 pages of text.
- (9) Passing the master's thesis awards 15 ECTS CP, corresponding to 500 hours in student workload. The preparation time period is a maximum 6 months for full-time students, a maximum 12 months for part-time students. For full-time students, the latest submission date is generally September 30th of the year following commencement of studies. In other cases the examination board shall determine the deadline by which the master's thesis must be submitted and notify the student of the master's degree program for continuing education of that deadline. Topic, task and scope of the master's thesis shall be limited in a way that candidates may complete it under reasonable requirements within the specified period. Upon valid request and in conjunction with the supervisor, the examination board may grant an extension by a maximum of six weeks. The master's thesis topic is generally assigned after the first semester; for part-time study only after the third semester.

## **§ 21**

### **Submission, evaluation and repetition of the master's thesis**

- (1) Students must submit one written copy of the written part of their master's thesis to the examination board (in both print and a digital format suitable for electronic evaluation); the time and date of submission are to be recorded. Candidates may not withdraw an already submitted master's thesis. Master's theses that are not submitted by the stated deadline shall be graded "insufficient."
- (2) Candidates shall declare in writing when submitting their master's thesis that the thesis is their own work, that they used only those sources and resources cited in the thesis and that they have marked citations as such. In particular, a master's thesis is considered not to be the candidate's own work if the content or structure and organization of the discussion of the thesis topic are specified by third parties. The examination board can require that the candidate provide an affidavit to this effect.

(3) Master's theses shall be evaluated and graded by two examiners. One of the examiners shall be the person who assigned the topic of the master's thesis; the second examiner shall be appointed by the examination board from among the group of appointed examiners per § 10 paragraph 1. It must be ensured that at least one of the examiners is a member of the group of professors (*Hochschullehrerinnen und Hochschullehrer*) at the University of Bonn. The examinee is entitled to propose examiners, but is not entitled to having a specific examiner appointed.

(4) The examiners shall each grade the master's thesis separately and provide the reasons for the grade they assigned in writing in accordance with § 26 paragraph 1. If the difference between the grades is less than 2.0, the grade for the master's thesis shall be calculated as the average of the individual grades. When the difference is 2.0 or more or one of the grades is "insufficient", the examination board shall appoint a third examiner for review of the master's thesis. In such case the overall thesis grade is calculated as the average of the two best individual grades given. Grades shall be averaged in accordance with § 26 paragraph 2. A master's thesis may, however, only be awarded the grade "sufficient" or higher when at least two of the individual grades were "sufficient" or higher.

(5) Examiners shall submit their reviews of the master's thesis within eight weeks after the submission deadline.

(6) Candidates who receive the grade "sufficient" or higher for their master's thesis are awarded 15 ECTS CP.

(7) Master's theses graded "insufficient" may be repeated once. The topic of the second master's thesis may be chosen from the same area as the topic of the first master's thesis, but must be substantially different in nature. The student of the master's degree program for continuing education may reject the proposed master's thesis topic within the period specified per § 20 paragraph 6 only if the student did not make use of this option with his/her first master's thesis. Should the second thesis also be graded "insufficient," the candidate shall have failed their final attempt at the master's examination, losing their right to examination and being deregistered from the degree program by the Student Registry once the examination board's decision has come into force.

## **§ 22 Colloquium**

(1) A colloquium is held as part of the master's thesis. At the colloquium, the student presents the findings/conclusions from his/her master's thesis in a target group-appropriate format, demonstrating critical reflection on the chosen methods and the material. The colloquium counts for 5 ECTS CP.

(2) The colloquium is an oral presentation of a minimum of 10 minutes' and a maximum 30 minutes' duration. Preparation time for the colloquium is included within the allocated time for completing the master's thesis. The colloquium is held prior to submission of the master's thesis.

(3) The colloquium may be repeated only once. If the master's thesis earns a grade of "insufficient" in the initial attempt, the colloquium is failed and has to be repeated.

## **Part 7 Procedural irregularities and protective regulations**

### **§ 23 Cancellation, failure to appear, withdrawal and reprimand**

(1) An examinee may cancel his/her registration for module examinations without stating reasons by notifying the examination board by electronic means (using the exam administration system) by the deadlines per § 13, paragraph 3. If using this electronic platform is not possible, notice of cancellation may

also be submitted in writing. The date of receipt by the examination board determines whether the deadline has been met.

(2) If a candidate withdraws from an examination after the cancellation deadline without good cause, the examination is graded "insufficient." The same applies when a candidate fails to appear for an examination or to submit an assignment within the specified period of time (failure to appear).

(3) Candidates who have registered for an examination but have good cause to withdraw from that examination, especially due to illness, may do so regardless of the cancellation deadline. The examination board shall be notified of such withdrawals immediately and in writing. Candidates shall immediately provide a written statement credibly substantiating the grounds for their withdrawal or failure to appear. In cases of illness, candidates shall present a medical certificate proving their inability to participate in the examination. Candidates who withdraw from an examination due to illness after the start of the examination and assignment of the respective task must consult a medical examiner that same day of the examination to obtain a certificate proving their inability to continue the examination. The examination board may, in individual cases, require the submission of a certificate from a medical examiner designated by the University if there are sufficient factual indications that the candidate would in fact have been able to participate in the examination or, respectively, submit their assignment on time or if the examination board deems other proof than that defined by sentence 4 appropriate in that case. As a rule, it is not possible to withdraw from an examination after the start of the examination, especially when the candidate has already seen, or otherwise obtained knowledge of, the examination result. If the examination board accepts a medical certificate allowing for withdrawal due to illness or other good cause given by the candidate, the examination attempt shall be deemed void.

(4) Candidates shall immediately reprimand any deficiencies related to an examination with the respective examiner or proctor. The reprimand shall be entered into the record and asserted in front of the examination board. If the examination board accepts the reprimand, the examination attempt shall be deemed void.

## **§ 24**

### **Deception and disruption of examinations**

(1) Candidates who try to influence the outcome of an examination through deception or the use of inadmissible auxiliary means shall receive the grade "insufficient"; the respective examiner or proctor shall identify deception or use of inadmissible auxiliary means, include it in the record and notify the examination board. The respective examiner or proctor may bar any candidate from continuing an examination who, despite a warning, disrupts the orderly conduct of the examination; in such cases, the examination shall be graded "insufficient." A record shall be made of the reasons for barring the candidate from the examination.

(2) Candidates may, within a period of two weeks, request that decisions taken pursuant to paragraph 1, sentences 1 and 2 be reviewed by the examination board.

(3) The examination board shall determine whether the candidate's attempt at deception was repeated or otherwise grave. In such cases, the examination board can, after hearing the candidate, decide whether the candidate loses his or her right to examination in this degree program. The student will be deregistered by the Student Registry once the examination board's decision on the loss of the right to examination has come into force.

(4) Violation of the provisions in these Examination Regulations regarding deception in examinations is an administrative offense. This administrative offense may be subject to a fine of up to EUR 50,000. As competent administrative authority, the Provost of the University of Bonn shall pursue and fine administrative offenses pursuant to sentence 1.

## § 25

### Protective regulations

(1) Regulations on statutory maternity leave per the Maternity Protection Act (*Mutterschutzgesetz, MuSchG*) as amended must be complied with; students of the master's degree program for continuing education are required to provide the necessary documentation. All time frames stipulated in these Examination Regulations shall be suspended by maternity leave; time frames for periods of assessment shall not include periods of maternity leave. The examination board notifies the student of the master's degree program for continuing education of adjusted examination deadlines once all necessary documentation has been submitted.

(2) Statutory parental leave periods per the Parental Benefit and Parental Leave Act (*Gesetz zum Elterngeld und zur Elternzeit, BEEG*) as amended are likewise respected, subject to petition. Candidates shall notify the examination board in writing of the period(s) during which they wish to take parental leave, enclosing necessary substantiating documentation, at least four weeks prior to the date on which they wish to enter parental leave. The examination board shall determine whether the statutory requirements have been met which would lead to an employee being entitled to parental leave under the BEEG and shall inform the candidate immediately of its findings and, if applicable, any new examination deadlines. Time frames for the completion of assignments may not be interrupted by a period of parental leave. The assignment topics shall be deemed not issued. The candidate shall receive a new topic at the end of their parental leave. This does not affect § 23, paragraph 3, sentence 1.

(3) Allowances shall likewise be made on application for leave taken for the care of spouses, registered partners, direct relatives, second-degree indirect relatives or first-degree in-laws who are in need of care. The examination board shall review whether the requirements defined by sentence 1 are met. The application is to be submitted as soon as these requirements are met. Relevant documentation shall be attached to the application. The examination board shall immediately notify the candidate of the result and, if applicable, of the new examination deadlines. Time frames for the completion of assignments may not be extended based on such leave taken. The assignment topics shall be deemed not issued. The candidate shall receive a new topic at the end of their leave. This does not affect § 23, paragraph 3, sentence 1.

## Part 8

### Grading and final documentation

## § 26

### Grading of examinations, grading system and pass requirements for the master's examination

(1) The grade for each examination shall be determined by the respective examiners. If the examination is conducted by more than one examiner, the grade shall be calculated using the average of the individual grades. This shall not affect § 14, paragraph 7. The following grading system shall be used:

1	Very good	Excellent achievement
2	Good	Achievement well above average requirements
3	Satisfactory	Achievement corresponding to average requirements
4	Sufficient	Achievement that still meets necessary requirements despite deficiencies
5	Insufficient	Achievement that does not satisfy requirements due to substantial deficiencies

In order to produce a graduated grading scale and provide a more nuanced evaluation, individual grades may be raised or lowered by values of 0.3; grades 0.7, 4.3, 4.7 and 5.3 shall not be admissible. An examination is passed if it is graded "sufficient" or higher; otherwise it is failed.

(2) Only the first decimal place after the decimal shall be used when calculating the grades for individual modules or for overall performance; all further decimal places shall be dropped without rounding off.

(3) A module examination shall be deemed passed when the module is graded at least “sufficient.” If a module grade includes more than one examination component, it shall be calculated using the individual examination weights indicated in the module structure. This does not affect § 11 paragraph 3 sentence 4. The grading scale for modules is:

For an average grade of 1.5 or less	= Excellent
With an average grade from 1.6 up to and including 2.5	= Good
With an average grade from 2.6 up to and including 3.5	= Satisfactory
With an average grade from 3.6 up to and including 4.0	= Sufficient
With an average grade of 4.1 or worse	= Insufficient

(4) Candidates shall be informed of the grades earned in written examinations within four weeks of the particular examination, and the grade awarded for their master’s thesis within eight weeks at the latest following the submission deadline. In accordance with the applicable data protection regulations, results shall be made available in electronic form via the examination management system or by public display; as a rule, results are to be made available before the standard period of study ends.

(5) Candidates shall have passed the master’s examination when they have successfully completed all necessary modules as per § 4, paragraph 4 as well as the master’s thesis and have thus been awarded a total of 60 ECTS CP.

(6) The calculation of the overall grade shall include all graded modules. Each grade from individual modules shall be weighted by multiplying it with the number of ECTS credit points assigned to the respective module. The sum of these weighted module grades is then divided by the total number of ECTS credit points (weighted average). Paragraph 3 sentence 4 applies accordingly. Deviating from this, the overall grade shall be “excellent” if the overall grade is no lower than 1.3 and the master’s thesis has been graded “Very good” (1.0). Modules marked “passed” due to lack of comparability between grading systems shall not be included when calculating the overall grade.

(7) The final attempt at the master’s examination shall be deemed failed when

- the student fails three times to pass an examination for a compulsory module per § 11, paragraph 3, sentence 4 letter a or per § 16, paragraph 2;
- the elective compensation options per § 16, paragraph 3 have been exhausted; or
- the master’s thesis has been graded “insufficient” in the second attempt.

## **§ 27 Certificate**

(1) The candidate shall be notified of the results of their successful master’s examination in a provisional certificate as soon as all grades have been submitted. A certificate shall thereafter be issued in German and English (bilingual). The certificate shall include the following information:

- All modules for which ECTS credit points were earned
- The semester in which ECTS credit points were earned
- The grades received for individual module examinations
- The topic, master’s thesis supervisor and master’s thesis grade
- The date of the last examination and
- The overall grade for the master’s examination

(2) The certificate shall state the date of issue. The certificate shall be stamped with the seal of the examination board and signed by the Dean and the chairperson of the examination board.

(3) Candidates who have failed their final attempt at the master’s examination shall be issued a written notification thereof by the examination board, including information on legal remedies available.

(4) Students of the master's degree program for continuing education who leave the University without acquiring a degree can, after deregistering, receive by request a transcript stating all completed coursework and examinations. This transcript only states the successfully completed courses and degree program elements. In addition, a notification may be issued on application that indicates which examinations the student of the master's degree program for continuing education did not pass or still needs to complete in order to pass the master's examination.

(5) Students who only take individual modules of the master's degree program for continuing education as per § 5 paragraph 8 receive a certificate confirming their successful module completion. The certificate bears the date of issuance and is signed by the examination board chairperson.

## **§ 28**

### **Master's diploma**

Along with the certificate of the master's examination, candidates shall receive a master's diploma issued the same day in English and German (bilingual) stating that the candidate has been awarded the academic degree as per § 3. Master's diplomas are signed by the Dean of the University of Bonn Faculty of Medicine and by the examination board chairperson and stamped with Faculty seal.

## **§ 29**

### **Diploma supplement**

The master's diploma shall be augmented by a diploma supplement. The diploma supplement is a standard document in English and German that shall include the following information:

- Essential contents of the program underlying the degree
- The course of studies
- The competences acquired with the degree
- Information on the accreditation of the degree program
- Information on the university awarding the degree

The diploma supplement shall give a relative classification of the overall grade of the master's examination on the ECTS grading scale.

## **§ 30**

### **Access to examination records**

(1) Candidates shall, on application, be granted access to their examinations, the examiners' written reviews as well as records of oral examinations; applications must be submitted within three months after notification of the examination result. This does not affect § 29 of the Administrative Procedure Act (VwVfG).

(2) Candidates shall, on written application within three months after the examination board has issued the certificate as per § 26, be granted access to their examination records. This does not affect § 29 of the VwVfG.

(3) The examination board shall determine when and where the examination records may be accessed and notify the candidate hereof in due time. The examination board shall determine the details concerning the possibility of preparing copies or other true reproductions, and shall announce them pursuant to § 9, paragraph 7. Copies and other reproductions of examination records or parts thereof are only intended for candidates to pursue their own rights arising under the legal examination relationship and are therefore only to be used by the candidates, or made available to persons engaged by the candidates to safeguard their legal interests. Any other duplication or distribution of copies or other reproductions is not permitted.

## **§ 31**

### **Invalidity of the master's examination and revocation of the master's degree**

- (1) Should it become known after the certificate has been issued that the candidate used deception in an examination or their master's thesis, the examination board may correspondingly correct the grades for those examinations or the thesis in which the candidate used deception as well as the overall grade and declare the entire master's examination or parts thereof failed.
- (2) Should it become known after the certificate has been issued that the candidate had not met the requirements for admission to the master's examination, and should this have happened without any fraudulent intent on the part of the candidate, this defect shall be remedied by the candidate's successful completion of the examination. Should the candidate have wrongfully secured admission with intent, the examination board shall decide on the legal consequences in accordance with the Administrative Procedure Act.
- (3) Candidates shall be heard before the examination board makes a decision.
- (4) The incorrect certificate shall be withdrawn and, where applicable, a new certificate shall be issued. If one or more examinations are declared failed due to deception, the incorrect certificate also makes the master's diploma and all other graduation documentation void. Decisions pursuant to paragraph 1 and paragraph 2, sentence 2 may be taken only for a period of five years after the issue of the certificate.
- (5) Should the master's examination be deemed altogether failed, the master's degree shall be revoked and the master's certificate, master's diploma as well as all other graduation documentation shall be withdrawn.



Part 9  
Entry into force

**§ 32**  
**Entry into force and publication**

These Examination Regulations shall enter into force on the day after their publication among the Official Announcements of the University of Bonn.

B. Weber

Dean  
of the Faculty of Medicine  
of the University of Bonn  
Professor Dr. med. Bernd Weber

Executed pursuant to the resolution adopted by the Faculty Council of the Faculty of Medicine on December 18, 2023 and the resolution passed by the Rectorate on January 23, 2024.

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M. Hoch

Rector  
of the University of Bonn  
Professor Dr. Dr. h.c. Michael Hoch

## Annex 1: Module structure for the master’s degree program for continuing education in Global Health

### Module structure key:

- Abbreviations of course types: FT = field trip, o = online, prE = practical exercise, S = seminar, T = tutorial, L = lecture, W = workshop.
- Marked with asterisk (\*): courses with compulsory attendance as a prerequisite for taking the module examination and earning credit, in accordance with § 14, paragraph 6. In these cases, compulsory attendance is an additional requirement to other listed assessments.
- The Course Type column shows the type of a course within the module.
- The Duration/Program-Related Semester column shows the duration (D) of the module (in semesters) and assigns it to a specific program-related semester (PRS).
- The Coursework column shows requirements that must be met for admission to certain examinations pursuant to § 14, paragraph 4 or, respectively, to acquire ECTS credit points in modules without an examination. Coursework that is required for admission to certain examinations and must be repeated in case that examination is failed is marked with the letter “r” (r).

Further details on individual modules, especially regarding the courses offered within or required for completion of a module, are described in the module guide, which the examination board will make available before the beginning of the semester pursuant to § 9, paragraph 7.

### Compulsory Modules

Module Number/ Code	Module Name	Course Type	Admission Requirements	Duration/ Program-Related Semester	Subject (Content) of Examination and Qualification Objective	Coursework	Type of Examination	ECTS CP
CM1	Introduction to Global Health	S/oS, T/oT	None	<p><b>Full-time</b> D: 3.25 weeks PRS: 1st</p> <p><b>Part-time</b> D: 9.75 weeks max. PRS: 1st, 3rd or 5th</p>	<p><b>Contents</b> Theoretical and historical fundamentals, normative and political frameworks, empirical findings on health and disease, socio-cultural aspects, public health concepts</p> <p>Scientific competencies: Reading and summarizing scientific texts, structuring</p> <p><b>Qualification Objective</b> Students will be able to demonstrate knowledge and understanding of global health fundamentals, assess demand and relevant factors and conduct appropriate research and communications.</p>	Presentation on and critical evaluation of a scientific publication (“journal club”)	Oral examination	5

Module Number/ Code	Module Name	Course Type	Admission Requirements	Duration/ Program-Related Semester	Subject (Content) of Examination and Qualification Objective	Coursework	Type of Examination	ECTS CP
CM2	Global Clinical Care and Non-Communicable Diseases	S/oS L/oL	None	<p><b>Full-time</b> D: 3.25 weeks PRS: 1st</p> <p><b>Part-time</b> D: 9.75 weeks max. PRS: 1st, 3rd or 5th</p>	<p><b>Contents</b> Introduction to global perspectives on non-communicable diseases, child health, oncology, palliative care, cardiovascular and respiratory diseases, neurology, psychiatry and mental health, maternal and women's health, surgery Scientific competencies: epidemiological research methods, study types, scientific presentations</p> <p><b>Qualification Objective</b> Students will be able to demonstrate knowledge and understanding of non-communicable diseases, injuries and maternal and pediatric health. On the basis of scientific findings, particularly in the field of epidemiology, students will be able to evaluate the appropriateness of healthcare interventions.</p>	Group presentation <i>or</i> short essay on an assigned topic	Oral examination	5

Module Number/ Code	Module Name	Course Type	Admission Requirements	Duration/ Program-Related Semester	Subject (Content) of Examination and Qualification Objective	Coursework	Type of Examination	ECTS CP
CM3	Infectious Diseases, Prevention and Control	S/oS, T/oT, L/oL	None	<p>Full-time D: 3.25 weeks PRS: 1st</p> <p>Part-time D: 9.75 weeks max. PRS: 1st, 3rd or 5th</p>	<p><b>Contents</b> Basics in medical microbiology, infectious diseases, immunology, prevention and control Epidemiology (morbidity/mortality), surveillance, transmission, risk factors, treatment options and interventions Prevention and control of (a) antimicrobial resistance, (b) diarrhea and other enteric pathogens, (c) respiratory infections, (d) neglected tropical diseases (NTDs), (e) vector-borne and zoonotic infections, (f) emerging infectious diseases, (g) sexually transmitted diseases Environmental hygiene Occupational medicine</p> <p><b>Qualification Objective</b> Students will become knowledgeable about prevention and control strategies for infectious diseases. They will be able to critically analyze and evaluate such strategies in specific contexts, particularly with regard to transmission, disease progression, existing vaccines and treatment options.</p>	None	Written examination	5

Module Number/ Code	Module Name	Course Type	Admission Requirements	Duration/ Program-Related Semester	Subject (Content) of Examination and Qualification Objective	Coursework	Type of Examination	ECTS CP
CM4	Health Systems Management and Policies	S/oS L/oL W	None	<p><b>Full-time</b> D: 3.25 weeks PRS: 1st</p> <p><b>Part-time</b> D: 9.75 weeks max. PRS: 1st, 3rd or 5th</p>	<p><b>Contents</b> Definitions, theories and policies; health system models beyond the WHO 'building blocks'; Governance &amp; leadership, health financing, health information, healthcare workforce, essential medicines and health technologies, health services. Scientific competencies: Reading policy documents and understanding them in context, literature research, protocol writing, sound scientific work methods, multi-, inter- and transdisciplinarity</p> <p><b>Qualification Objective</b> Students will be able to demonstrate knowledge and understanding of health systems and their constituent elements and apply this knowledge to new situations, taking into account limitations regarding the complexity and availability of information.</p>	Report	Seminar talk	5
CM5	Thesis Colloquium	S/oS W	Successful completion of CM1 - CM4 and completed registration of the master's thesis topic	<p><b>Full-time</b> D: 3–6 months PRS: 2nd</p> <p><b>Part-time</b> D: 9–18 months PRS: 4th or 6th</p>	<p><b>Contents</b> Presentation and communication skills, introduction to science communications, repetition and training of scientific and research competencies</p> <p><b>Qualification Objective</b> Students will conduct a visually coherent presentation on the topic to be written about in the master's thesis, focusing on both content and methods. Explaining the master's thesis topic within the larger global health context, students will establish the relevance of their research.</p>	Colloquium	None	5

Module Number/ Code	Module Name	Course Type	Admission Requirements	Duration/ Program-Related Semester	Subject (Content) of Examination and Qualification Objective	Coursework	Type of Examination	ECTS CP
CM6	Master's Thesis	T/oT	Successful completion of CM1–CM4	<b>Full-time</b> D: 3–6 months PRS: 2nd  <b>Part-time</b> D: 9–18 months PRS: 4th, 5th or 6th	<b>Contents</b> Planning and conducting of a research project  <b>Qualification Objective</b> Students will independently conduct a research project of practical relevance, conforming with rules for sound academic practice.	None	Master's thesis	15

## Elective Modules

Module Number/ Code	Module Name	Course Type	Enrollment Requirements	Duration/ Program-Related Semester	Subject (Content) of Examination and Qualification Objective	Coursework	Type of Examination	ECTS CP
EM1	Food and Nutrition Security in the Framework of Global Health	FT prE L/oL T S/oS	None	<b>Full-time</b> D: 12 weeks PRS: 1st  <b>Part-time</b> D: 12 weeks PRS: 1st, 3rd or 5th	<b>Contents</b> International food and nutrition security, nutrition transition and micronutrient deficiencies, biodiversity and biosecurity along the value chain, non-governmental organization work in food and nutrition security, experimental farm visit Scientific competencies: Collection and evaluation of anthropometric parameter data, project planning  <b>Qualification Objective</b> Students will demonstrate knowledge and understanding of the most significant risk factors to global food security. On the basis of scientific findings, they will make decisions regarding prevention recommendations for nutrition-related diseases.	Group presentation	Written examination	5
EM2	Humanitarian Aid and Development Cooperation in Health	L/oL S/oS W/oW	None	<b>Full-time</b> D: 3.25 weeks PRS: 1st  <b>Part-time</b> D: 9.75 weeks max. PRS: 1st, 3rd or 5th	<b>Contents</b> Historical and ethical fundamentals, humanitarian negotiation, intercultural sensitivity in medical contexts, health services in disasters, crises and armed conflicts, health services and risks in development programs  <b>Qualification Objective</b> Students will demonstrate knowledge and understanding in the field of international humanitarian health aid and development partnerships. Differentiating between short and long-term needs, students will be able to critically assess potential intervention options and the actors and interests involved, structuring their negotiations and communications accordingly.	Presentation	Written examination	5

Module Number/ Code	Module Name	Course Type	Enrollment Requirements	Duration/ Program-Related Semester	Subject (Content) of Examination and Qualification Objective	Coursework	Type of Examination	ECTS CP
EM3	Spatial Health Assessment	S*/oS* T*/oT*	None	<p><b>Full-time</b> D: 12 weeks PRS: 2nd</p> <p><b>Part-time</b> D: 12 weeks PRS: 2nd, 4th or 6th</p>	<p><b>Contents</b> General aspects of health geography, reading and interpreting health maps, mapping health data</p> <p><b>Qualification Objective</b> Students will be able to explain the fundamentals of health geography in their own words and to read and interpret health data and map, evaluating their quality and indicative value.</p>	None	Oral examination	5
EM4	Vulnerability, Disaster Risk Management, Emergency Preparedness and Response	S*/oS*	None	<p><b>Full-time</b> D: 12 weeks PRS: 2nd</p> <p><b>Part-time</b> D: 12 weeks PRS: 2nd, 4th, 6th</p>	<p><b>Contents</b> Understanding risk: Key concepts and recent developments, climate change, health and human mobility, resilience of critical (health) and other infrastructure: social and technological perspectives, best practices and policy perspectives, climate policy and public health, preparedness, international disaster risk management and humanitarian aid in UN/government systems Scientific competencies: Preparing and presenting in a TED-talk format</p> <p><b>Qualification Objective</b> Students will understand vulnerability and risk concepts and their application in international health partnerships. Students will become familiar with the work of the UNU at the intersection point of science, policy and practice. They will obtain comprehensive knowledge regarding the structures and working methods of international organizations and the challenges they face in terms of risk management, disaster preparedness and in humanitarian aid.</p>	None	Presentation	5



Module Number/ Code	Module Name	Course Type	Enrollment Requirements	Duration/ Program-Related Semester	Subject (Content) of Examination and Qualification Objective	Coursework	Type of Examination	ECTS CP
EM5	Sustainable Development as Guiding Principle for Health	S/oS T/oT W	None	<b>Full-time</b> D: 5 weeks PRS: 2nd  <b>Part-time</b> D: 5 weeks PRS: 2nd, 4th or 6th	<b>Content</b> Health as cross-cutting theme for development; measurement, evaluation and implementation of sustainable development in public health; sustainability interactions using case studies for critical evaluation  <b>Qualification Objective</b> Students will be able to critically assess sustainability implications of healthcare and health-related interventions, utilizing relevant monitoring and evaluation tools, and categorize global public health challenges and their interaction with environmental systems.	Presentation	Term paper	5

The examination board may approve further elective modules (including particularly modules of the tropED network) and shall announce these before the beginning of the semester as per § 9 paragraph 7. Successfully completing compulsory modules CM 1—4 is required in order to enroll for these modules.

## **Annex 2: Supplementary regulations on the selection procedure for allocating study places for the master's degree program in Global Health**

### **Section I—General Rules**

The selection procedure for the Global Health master's degree program per § 5 paragraph 4 is governed by the Selection Procedure Regulations for Degree Programs with Admission Restrictions at the University of Bonn, as amended. This Annex outlines supplemental provisions governing conducting of the selection procedure, including particularly the relevant criteria and their application.

### **Section II—Responsibilities**

Pursuant to § 8, the examination board is responsible for organizing and conducting the selection procedure, with support from the Board's administrative office.

### **Section III—Admission and deadlines**

(1) Applications for admission to the degree program must be submitted in writing to the examination board. The following documents must be attached to the application:

1. Proof of holding a first-level occupational higher education degree, in accordance with § 5 paragraph 1 of the Examination Regulations
2. Proof of meeting the language competency requirements per § 5 paragraph 3 of the Examination Regulations
3. Proof of at least one year of relevant professional experience at the time of applying for the program, gained after the applicant completed his/her first-level occupational higher education degree
4. CV of max. three A4 pages in length

(2) Applications not meeting the requirements per paragraph 1 numbers 1–3 will be rejected for formal reasons.

(3) The application deadline is November 15 of the year before the next program year; this affords applicants sufficient time to apply for scholarships, as applicable. Applications received by the application deadline of July 15 at the latest may be considered given sufficiently available study places per § 5 paragraph 5 after the first round of selection.

(4) Admission to the first program-related semester can only be granted at the announced date per § 4 paragraph 7, which falls within the winter semester.

### **Section IV—Ranking list, selection criteria**

(1) A ranking list is prepared for applicant selection. The applicants are ranked applying the selection criteria per paragraph 2 on a scale of a maximum 100 points. For equally ranked applicants, admission to the program is decided first based on personal status as per Article 8 paragraph 3 sentence 1 of the Inter-state Agreement on University Admissions, and then by drawing lots.

(2) Applicants may be assigned a maximum 100 points for the selection procedure. Points are awarded based on the following selection criteria:

1. Overall grade for first-level occupational higher education degree per § 5 paragraph 1 (max. 40 of 100 points)
2. Relevant specialized knowledge (max. 20 of 100 points)
3. Nature of relevant professional experience (max. 30 of 100 points)

4. Noteworthy non-academic achievements indicative of aptitude for the field (max. 10 of 100 points)  
Points are only assigned for achievements and work documented by way of employer reference, letter of recommendation or comparable document. Merely stating information in a CV or letter of motivation does not suffice for assignment of a score.

See Sections V—IX for further details regarding the assignment of points for individual selection criteria. Points assigned for the individual criteria are added together to calculate the total score for ranking.

(3) The examination board notifies applicants in writing or by electronic means of their scores for the individual selection criteria. Their overall ranking position on the list is also stated in this communication. Reapplications are permitted. Rejection notices include an advisory of legal recourse.

### **Section V—Overall grade for first-level occupational degree**

The overall grade for an applicant's first-level occupational higher education degree is applied up to the first decimal place; further decimal places are excluded without rounding. The applicant's overall grade is converted into a score value as shown below.

$$Points_{Grade} = Points_{max} - \frac{(Grade - 1) \times Points_{max}}{(Grade_{min} - 1)}$$

The following applies:  $Points_{max}$  represents the maximum number of points assigned for the criterion of overall grade for the applicant's first-level occupational higher education degree.  $Grade_{min}$  represents the minimum grade required for admission to the degree program per § 5 paragraph 2.  $Grade$  represents the applicant's documented overall grade on a scale of 1.0 (best grade) to 4.0 (worst passing grade); grades assigned under other grading systems must be converted into corresponding values on this scale.

### Section VI—Relevant specialized knowledge

Points are assigned as follows for relevant specialized knowledge acquired in a degree program, vocational training or previous academic education:

Relevant specialized knowledge	Points
Clinical knowledge (min. 60 CP)	5
Health science knowledge (min. 60 CP)	5
Social science knowledge (min. 60 CP)	5
Doctorate	10

A maximum 20 points may be assigned for the criterion of relevant specialized knowledge.

### Section VII—Relevant professional experience and/or non-academic achievements

Points are assigned as follows for relevant professional experience and/or non-academic achievements indicative of aptitude for the field:

Relevant professional experience	Points
Work in public health services (min. 1 year)	20
Directing a healthcare facility or department, a nationally or an internationally recognized health NGO, a unit of a ministry or a healthcare program (min. 1 year)	25
Leading a healthcare campaign or health project (min. 1 year)	10
Work as a physician (min. 1 year)	20
Work as lecturer in the area of health at a university with Anabin H+ status (min. 1 year)	10
Work in the above positions for two years or more	Additional 5 points

A maximum 30 points may be assigned for the criterion of relevant professional experience.

Non-academic achievements	Points
Minimum 3 months voluntary service with a national organization primarily active in the field of health	10
Minimum 3 months voluntary service with an international organization that is not primarily active in the field of health	5
Minimum 3 months voluntary service with an international organization that is primarily active in the field of health	10

A maximum 10 points may be assigned for the criterion of noteworthy previous education, practical work and/or non-academic achievements.