

53012 Bonn

Application for de-registration/Exmatrikulation

at the end of the summer semester (= as of September 30) | 2 | 0 | | | |

at the end of the winter semester (= as of March 31) | 2 | 0 | | | | / | | | |

Application for re-enrolment for the

Summer semester 2 | 0 | | | | Winter semester 2 | 0 | | | | / 2 | 0 | | | |

You can submit this application in writing, by fax, in person or via a representative where this person has proper authority.

You will then be given a certificate of de-registration.

Removal from the register of students becomes effective at the end of the semester, i.e. on **September 30th for the summer semester** and on **March 31st for the winter semester**.

Matriculationnumber	
Surname, first name:	
Address:	

Reason for removal from the register - please cross -:

- | | | | |
|-----------------------------|------------------------------|-----------------------------|------------------|
| <input type="checkbox"/> AB | Final exams | <input type="checkbox"/> EX | Exam preparation |
| <input type="checkbox"/> DI | Civilian or military service | <input type="checkbox"/> FA | Family reasons |
| <input type="checkbox"/> FI | Financial reasons | <input type="checkbox"/> KR | Illness |
| <input type="checkbox"/> HW | Change of university | <input type="checkbox"/> SO | Other reasons |
| <input type="checkbox"/> TO | Bereavement | <input type="checkbox"/> AU | Residence abroad |

Only complete where re-registration has already taken place!

If you have already re-registered for the next semester and have received your new student ID form, please submit this together with the application for de-registration.

The complete semester form is enclosed with the application.

I have not yet received the form and will return it completed immediately upon receipt.

It is only possible to **refund social insurance contributions** if the application is received by the student office **before the start of lectures**.

Following the start of lectures, the **Studiticket committee at AStA, Tel.: 02 28 / 73 58 74** decides on the refund of the Studiticket share. The application deadline there is four weeks from the date of de-registration. Receipt by the Studiticket committee is decisive.

If the social insurance contribution can be refunded by the student office, please transfer it to the following account:

IBAN: _____ BIC: _____

Bank: _____ Account holder: _____

Date: _____

Signature: _____