

# University of Bonn

## Key Data 2022/2023

### The University of Bonn

The Rheinische Friedrich-Wilhelms Universität Bonn (University of Bonn) was founded in 1818. With a student body of about 38.000, the University is one of Germany's largest academic institutions and with more than 5000 foreign students from all over the world also one of the most internationally oriented. A wide range of course offerings, an outstanding reputation in teaching and research and a unique location make the University an especially attractive place to study.

Bonn, the former Federal Capital of Germany, is located on the Rhine and is a center for the Rhineland's way of life, art and culture. In 1989 the city celebrated the 2000th Anniversary of its founding as a Roman settlement. Bonn is Germany's UN city with its 21 UN Agencies and hosts approx. 150 international organizations.

Furthermore, the city is also the birthplace of Beethoven, has a beautiful historic town center with a daily open market, numerous museums and many other buildings and events of significance and cultural interest.


Having 35 years of experience in the Erasmus programme, Erasmus students may expect to be supported by the full range of student services including language courses, orientation programme and academic guidance at the University of Bonn. During the semester, the International Office offers an extensive cultural program as well as various other programs to ensure cultural immersion and intercultural experience.



## Institutional Details and Contact Information

<b>Name of University</b>	Rheinische Friedrich-Wilhelms-Universität Bonn <i>University of Bonn</i>
<b>Erasmus Code</b>	D BONN01
<b>Website</b>	<a href="http://www.uni-bonn.de">www.uni-bonn.de</a>
<b>Head of Institution</b>	Professor Dr. Dr. h.c. Michael Hoch, Rector
<b>Office in charge of the exchange Postal address</b>	<a href="#">International Office</a> Poppelsdorfer Allee 53, D-53115 Bonn (Germany)
<b>Erasmus Institutional Coordinator (KA 131)</b>	Susanne Gittel-Avehounkpan, <a href="mailto:erasmus-admin@uni-bonn.de">erasmus-admin@uni-bonn.de</a> Phone: +49 228 73-5949, Fax: +49 228 73-6793
<b>Erasmus Departmental Coordinators</b>	<b>Responsibilities:</b> <ul style="list-style-type: none"><li>▪ overall coordination and management of Erasmus KA 131</li><li>▪ screening and placing of requests with faculties and professors, facilitating contacts and matchmaking</li><li>▪ fundamental aspects of inter-institutional agreements</li><li>▪ general information about the University and study programs</li><li>▪ signature of digital Erasmus Inter-Institutional Agreements</li></ul> Various members of staff are involved in the handling of the Erasmus program at the University of Bonn on departmental level: <b>Their responsibilities are:</b> <ul style="list-style-type: none"><li>▪ Inter-Institutional Agreements</li><li>▪ selection of outgoing students; approval of nominations for incoming students</li><li>▪ academic advice for outgoing and incoming students (courses, Learning Agreements, transcripts)</li><li>▪ main contact for teaching staff mobility (STA)</li></ul> <a href="#">List of Erasmus Departmental Coordinators</a>

## Erasmus Incoming Student Advisor at the International Office

<b>Name</b>	<b>N.N.</b>
<b>Office Address</b>	International Office, Section 6.3 – International Students and Study Programs Poppelsdorfer Allee 53 53115 Bonn (Germany)
<b>Phone</b>	+ 49 228 73-68777
<b>E-mail</b>	<a href="mailto:erasmus-incoming@uni-bonn.de">erasmus-incoming@uni-bonn.de</a>
<b>Responsibilities</b>	Information on application, administrative steps, German language courses, housing and orientation. <b> Please note: For all questions concerning study programs and learning agreements, students are to contact the relevant <a href="#">Departmental Coordinator</a>.</b>

## Erasmus Staff Mobility Advisor at the International Office

<b>Name</b>	<b>Bärbel Konermann-Krüger</b>
<b>Office</b>	International Office, Section 6.2 – International Outbound Mobility
<b>Address</b>	Poppelsdorfer Allee 53 53115 Bonn (Germany)
<b>Phone</b>	+ 49 228 73-7438
<b>Fax</b>	+ 49 228 73-6793
<b>E-mail</b>	<a href="mailto:staff-mobility@uni-bonn.de">staff-mobility@uni-bonn.de</a>
<b>Responsibilities</b>	Central administration of teaching/administrative staff mobility (STA, STT)

## Academic Calendar

**1<sup>st</sup> semester =  
winter semester  
2022/2023**

**October 10, 2022–February 03, 2023** (lecture period)

Examinations may take place during the first weeks following the lecture period. For details, please ask the Erasmus departmental coordinator.

**Preparatory German Language Course: September 08 - 29, 2022**, (see page 4)  
level A1-B2, 56 class hours, fee: 200 € (= reduced fee for Erasmus students)

**Welcome Days: online events in September, in person events from October 04, 2022** (we highly recommend students to take part to facilitate orientation)

**2<sup>nd</sup> semester =  
summer semester 2023**

**April 04, 2023–July 15, 2023** (lecture period)

Examinations may take place during the first weeks following the lecture period. For details, please ask the Erasmus departmental coordinator.

**Preparatory German Language Course: March 8-30, 2023**, (see page 4)  
level A1-B2, 56 class hours, fee: 200 € (= reduced fee for Erasmus students)

**Welcome Days: [www.uni-bonn.de/welcomedays](http://www.uni-bonn.de/welcomedays)** (we highly recommend students to take part to facilitate orientation)

## Nomination and Application Procedure

**General Information**

Due to the ongoing technical problems with the EWP system, **nominations for student mobility in 2022/23 may be based on the preliminary agreement details** which we have been agreed upon in autumn 2021 for agreements from 2022/23 onwards, until the digital Inter-Institutional Agreements can be exchanged and signed through the EWP system.

**Deadlines**

**May 1 (NEW)** for 1<sup>st</sup> semester (winter semester) or the full academic year  
**November 1** for 2<sup>nd</sup> semester (summer semester)

Student nomination and application are carried out together in Mobility Online at the same time.

## Notification about admission

**i** Please [have your students follow the following 3 registration steps which include your nomination.](#)  
Please [do not](#) send nomination lists to Erasmus departmental coordinators or the International Office by email.

1. Students follow the instructions at our [website](#) (→ Application) , fill in the online form and create a Mobility Online account.
2. After completing their registration, students can print a nomination form which needs to be signed **by the Erasmus coordinator at their home university.**
3. **i** Students upload their signed nomination form to their Mobility Online account by the application deadline ([Please do not send nomination forms by e-mail](#))
4. [The nomination and application procedure is completed.](#)

**i** [Incomplete and late nominations \(please refer to the deadlines\) will not be processed!](#)

The relevant department and/or the International Office will send notifications together with further information within about 6 weeks after the above mentioned application deadline. Where additional requirements or documents apply, the department will inform the partner institution.

The International Office will send information to students about accommodation, orientation, language courses etc. mid December.

## Language Requirements and German Language Courses

### Language requirements

German  
on bachelor level

German is the main language of instruction at the University of Bonn, particularly in **most undergraduate/bachelor programs**. Therefore, a **minimum level of B1 in German** is required for bachelor students. **Details about German language requirements are to be found on our [website](#).** If in doubt, please contact the [Erasmus departmental coordinator](#).

English  
often on master level

However, in **graduate/Master courses** English is often the language of instruction. Here, a minimum level **of English B2 is usually required**. For more information on courses taught in English, please contact the [Erasmus departmental coordinator](#).

### German language courses before the semester

#### **Preparatory German Language Course: March 8-30, 2023**

level A1-B2, 56 class hours, fee for Erasmus students: €200 (*regular: €250*)

*Erasmus students state their interest as part of the application process in Mobility-Online and will receive further information about placement and payment by email from the German course department*

### German language courses during the semester

1. **General German language courses**  
4 hours per week (equal 4 ECTS-credits), levels A1–B2, *no fee*
2. **Topic-specific/focus courses (e.g. Regional Studies on Germany; Pronunciation Training; Presentation Skills)**  
2 hours per week (equal 2 ECTS-credits), from level A2 (depending on the topic); **no fee**

## German Department

ECTS-credits for all of these extra-curricular German courses **can** be included in the Transcript of Records upon agreement with the Erasmus departmental coordinator. Students should discuss with their Erasmus coordinator beforehand whether they accept the German course ECTS-credits for the Learning Agreements.

**More information** on language courses on our [website](#).

**The International Office will inform students about the application procedure for semester German courses in its “information kit” sent after the application deadline in June/December.**

The German Department (*Germanistisches Seminar*) does **not** offer any German language courses but teaches German philology and literature.

Students who **do not** study “Germanistik” (**German Studies and Comparative Literature**) as their main subject are usually not admitted to study “Germanistik” at our university **unless** this has been agreed upon with the responsible Erasmus departmental coordinators.

## General Course Information Digital Learning Agreement

### Digital Learning Agreement – Different Responsible persons at each department

The University of Bonn is connected with the EWP-network.

**Students should make sure to insert the correct contact details of the responsible person at the responsible department into the digital learning agreement. These can be found [here](#). They should **NOT** insert the contact details of the Erasmus Institutional Coordinator (Ms. Gittel-Avehounkpan) or the Incoming Student Advisor at the International Office (Ms. Rong).**

### Courses

Online course catalogue “BASIS” at: [basis.uni-bonn.de](http://basis.uni-bonn.de)

**Please note:** Students cannot register for courses through “BASIS” before their arrival. Students will usually be registered by their Erasmus departmental coordinators.

### Courses in English

**Undergraduate:** mainly German-taught, limited number of courses in English, e.g. in the natural sciences;

**Graduate:** courses in German and English

For details, please refine the search in the online course catalogue by language of instruction.

For all questions concerning courses and study programs, students please contact the corresponding [Erasmus departmental coordinator](#).

### Special course offer for exchange students : «Germany in a Global Context»

English-taught undergraduate program for exchange students focusing on German and European politics, economy, history and culture:

[www.uni-bonn.de/ggc](http://www.uni-bonn.de/ggc)

### Grading system

The grading usually comprises five levels (with numerical equivalents; intermediate grades may be given, e.g. “1–“:):

"Sehr gut" (1)	Excellent
"Gut" (2)	Good
"Befriedigend" (3)	Satisfactory
"Ausreichend" (4)	Sufficient
"Nicht ausreichend" (5)	Non-Sufficient/Fail.

The minimum grade for passing is "Ausreichend" (4).

## Accommodation

As in many university towns, the housing situation in Bonn is quite challenging. **We strongly advise students to apply for a room in a student dormitory very early and to start searching for private accommodation at the same time.**

The International Office of the University of Bonn does not arrange accommodation, but supports students with information and advice.

**More information on housing will be sent to students with the admission and can be found on our [website](#).**

### Student dormitories at the “Studierendenwerk”

To get a room in a student dormitory, students should apply **very early online** at [t11host.eu/SWBN/#home](http://t11host.eu/SWBN/#home)

#### More Information:

[www.studierendenwerk-bonn.de/en/accommodation/](http://www.studierendenwerk-bonn.de/en/accommodation/)

E-mail: [wohnen@studierendenwerk-bonn.de](mailto:wohnen@studierendenwerk-bonn.de)

**Monthly rent:** between €200- €600 (*depending on dormitory and room/apartment*)

- i** **Please note:** The “Studierendenwerk” is **not** part of the University of Bonn and the International Office cannot influence any decisions.
- i** **Please be aware that October 3<sup>rd</sup>** is a public holiday and that you can only move into your room on Tuesday, October 4!

### Private accommodation

As a room in a dormitory of the “Studierendenwerk” **cannot be guaranteed**, students should search for private accommodation in parallel. Please also be aware of the weekend October 1-2 and the public holiday on October 3<sup>rd</sup>.

## Formalities

### Passport/ID

All students need a passport or identity card **valid for the whole period of their stay.**

### EU citizens

**EU citizens** do not need a visa or mobility permission to study in Bonn.

### Visa regulations

Students from countries that do not belong to the EU or the EEA might require a visa to enter into Germany. They can find further information [on our website](#).

### UK citizens

As of January 1<sup>st</sup>, 2021, the UK is no longer part of the Schengen area. UK students can either apply for a visa for the duration of their stay beforehand or enter Germany without a visa and contact the local Foreigners’ Office/Immigration Office to apply for a residence permit within the first 90 days of their stay.

### Insurances

#### Health insurance

All students need sufficient **health insurance**: **a)** either the **European Health Insurance Card** (or GHIC for UK students or A/T11 for Turkish students) or **b)** other **private health insurance valid for Germany** during the whole study abroad period covering all necessary costs.

In case of private health insurance, we recommend you contact a German statutory health insurance company to find out, if the private insurance has sufficient coverage for your stay and studies in Germany. Please note: If the private health

### Liability insurance

insurance does not have sufficient coverage, students cannot be enrolled at University of Bonn.

We also recommend that students take out a third-party liability insurance to cover any accidental damages caused to other individuals or property during their stay. **The Erasmus+ program and the University of Bonn do not provide any of these insurances.**

The social contribution fee (semester fee) of approx. €320, which all students have to pay when enrolling, includes insurance for accidents that might occur en route from the university to the place of residence or on university grounds.

## Finances

### Cost of living

On average: **min. €850 per month** (depending on price for accommodation)

### Average cost of accommodation

**Dormitory:** €200–€600 (*depending on dormitory and room/apartment*)

**Private accommodation:** €350–€650 per month.

### Semester ticket

When enrolling at the University of Bonn, **all students need to pay a [social contribution fee](#) of about €320 per semester.** It includes a semester ticket for all public transportation in and around Bonn.

Note: This is NOT a tuition fee. All students have to pay this fee.

## Orientation and Activities

### Orientation/Welcome Days

[Welcome Days for international students](#) take place before or at the beginning of each semester (online in March/in person at beginning of April). **Attendance is highly recommended as individual support for late arrivals is very restricted.**

### Erasmus Student Network

The [Erasmus Student Network](#) at the University of Bonn organizes a lot of events during the semester and helps Erasmus students to settle in Bonn.

Students can join their **Facebook group “Erasmus Bonn by ESN Bonn”**.

### Study Buddy Program

The [Study Buddy Program](#) matches newly arrived international students (mentees) with a “buddy”, i.e. a student from Bonn who helps with matters around the taking up of studies and life in Bonn. Student volunteers from Bonn give international students advice and assistance and help them get off to a good start at university and in Bonn.

### International Club

The [International Club](#) of the University of Bonn is a meeting place for German and international students as well as PhD students of the University of Bonn. During the lecture period, the club offers exciting and diverse events where students can make new contacts as well as get to know other cultures.

## Further Information

### Information for Incoming Students

Please be sure to follow the [checklist](#) and read the [Incoming Guide](#) carefully before coming to Bonn.

### Information kit

Students will receive an information kit from the International Office via e-mail **about 6 weeks AFTER the above mentioned application deadlines.**

## Erasmus website

**i** Students who have not received any information by early July or end of December should contact their responsible Erasmus Departmental Coordinators to check the status of their nomination.

Students can find all important information about their Erasmus study period (e.g. on housing, language courses, formalities) on the [Erasmus website](#).

**i** Students should carefully read the information on our website and in e-mails by the International Office and the Erasmus departmental coordinator following their nomination.

## Facebook

We invite students to like our Facebook page to stay updated:  
[www.facebook.com/ErasmusIncomingsUniBonn](http://www.facebook.com/ErasmusIncomingsUniBonn).

## Students with disabilities/chronic diseases

### Further information

[www.studierenmithandicap.uni-bonn.de](http://www.studierenmithandicap.uni-bonn.de) (available in English soon)

### First contacts

- N.N., [erasmus-incoming@uni-bonn.de](mailto:erasmus-incoming@uni-bonn.de)
- Marion Becker, Advisor for Students with Disabilities and Chronic Diseases, [studierenmithandicap@uni-bonn.de](mailto:studierenmithandicap@uni-bonn.de)

### Accommodation

The Studierendenwerk Bonn offers some rooms and apartments for students with special needs. As there is a limited number of such rooms, students are highly advised to get in touch with the International Office ([erasmus-incoming@uni-bonn.de](mailto:erasmus-incoming@uni-bonn.de)) well in advance so that they can support the application accordingly.

### Accessibility

The University of Bonn is not based in one single campus, but spread throughout the city of Bonn. However, similar study areas are usually concentrated [in one area](#). As many institutes are located in older buildings, not all of them are barrier-free. Therefore, students are recommended to get in touch with us before their arrival for further information.

### Studying and learning support

- Special conditions and support in the different libraries
- Specially equipped room for taking exams, including reading devices for visually handicapped students
- mentoring (on demand)

Special conditions for exams (e.g. different form of exam, more time, permission of supporting tools etc.) can be arranged depending on degree of disability and needs. Students should discuss this well in advance either with their [Erasmus Departmental Coordinator](#) or the [advisor for students with disabilities, Marion Becker](#)



## Transcripts of records for outgoing Erasmus students from the University of Bonn to your university

You may send Transcripts of records of our students to

or

- the student directly
- the [Erasmus departmental coordinator](#)