

**Online Workshop on “Time management” –
establish what your priorities are during your PhD, discover where your time
goes during the day, learn about organizational tools available, review
effective time management strategies and resources**

Working online in a small group, participants are introduced to strategies and techniques that may help them set the right goals and priorities during their PhD, structure tasks and keep a healthy work-life balance. Workshop **for International doctoral students** of the University of Bonn (Natural Sciences and Humanities)

The workshop will be given via ZOOM, an invitation will be forwarded via e-mail after registration.

Date: Friday, December 9, 2022

Duration: 10-14 h (short break)

Location: Online via Zoom

Language: English

Number of participants: max. 15

Lecturer: Frau Alexandra Leipold

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